



10 November 2021

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 15 November 2021 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 18.10.21
- (9) Matters arising from Minutes
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (11) Closed Meeting

Yours faithfully

Rebecca Ryan
General Manager

Meeting Calendar 2021/2022

November

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	15 November 2021	Council Meeting	Community Centre
9.00am	16 November 2021	Audit, Risk and Improvement Committee Meeting	Community Centre
1.00pm	17 November 2021	Central Tablelands Water Meeting	Canowindra
10.00am	25 November 2021	Central NSW JO Board Meeting	Orange
2.30pm	26 November 2021	Upper Macquarie County Council Meeting	Oberon

December

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
8.00am	4 December 2021	Local Government Elections	Shire
10.00am	10 December 2021	Traffic Committee Meeting	Community Centre
6.00pm	23 December 2021	Special Council Meeting	Community Centre

January

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	17 January 2022	Council Meeting	Community Centre

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HELD ON MONDAY 15 NOVEMBER 2021

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LIVE STREAMING OF COUNCIL MEETINGS

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

Whilst Council will make every effort to ensure that live streaming is available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, but are not limited to the availability or quality of the internet connection, device failure or malfunction, unavailability of YouTube or power outages.

Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

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Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 18 OCTOBER 2021

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: GO.ME.3

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 18 October 2021, being minute numbers 2110/001 to 2110/021 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 18 OCTOBER 2021, COMMENCING AT 6.00PM**

Present: Crs S Ferguson (Mayor), A Ewin (Deputy Mayor), D Kingham, J Newstead, B Reynolds and D Somervaille

General Manager (Mrs R Ryan), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr G Baker), Director Planning & Environmental Services (Mr M Dicker) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY

RECORDING OF MEETING STATEMENT

2110/001 APOLOGIES

RESOLVED:

That the apology, tendered on behalf of Cr Scott Denton, be accepted.

(Somervaille/Kingham)
CARRIED

DISCLOSURES OF INTEREST

Nil

CONFIRMATION OF MINUTES

MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 20 SEPTEMBER 2021

2110/002

RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 20 September 2021, being minute numbers 2109/001 to 2109/018 be confirmed.

(Newstead/Ewin)
CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

EXECUTIVE SERVICES REPORTS

COUNCIL RESOLUTION REPORT

2110/003

RESOLVED:

That Council notes the Resolution Report to September 2021.

(Reynolds/Ewin)
CARRIED

RISK, WORK HEALTH AND SAFETY QUARTERLY REPORT

2110/004

RESOLVED:

That Council receive and note the Risk, Work Health and Safety Report for the quarter July 2021 to September 2021.

(Somervaille/Newstead)
CARRIED

CORPORATE SERVICES REPORTS

REPORT OF COUNCIL INVESTMENTS AS AT 30 SEPTEMBER 2021

2110/005

RESOLVED:

1. That the report indicating Council's investment position as at 30 September 2021 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Kingham/Ewin)
CARRIED

INFORMATION TECHNOLOGY QUARTERLY REPORT

2110/006

RESOLVED:

That Council receive the Information Technology report for the July to September 2021 quarter.

(Reynolds/Somervaille)
CARRIED

DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS

2110/007 RESOLVED:

That the “Disclosures by Councillors and Designated Persons” Returns for the period ending 30 June 2021, as tabled be received.

(Newstead/Ewin)
CARRIED

ADOPTION OF FRAUD AND CORRUPTION CONTROL POLICY AND PLAN

2110/008 RESOLVED:

That the Fraud and Corruption Control Policy and Plan, as amended, be adopted and included in Council’s Policy Register.

(Reynolds/Somervaille)
CARRIED

LAND PASSED IN AT SALE OF LAND FOR UNPAID RATES

2110/009 RESOLVED:

1. That Council accept the offer for sale of Lot 10 DP 112647 located at 888 Moorilda Road, Moorilda for \$2,500.
2. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager, and if required under Council seal.

(Kingham/Ewin)
CARRIED

INFRASTRUCTURE SERVICES REPORTS

DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

2110/010 RESOLVED:

That the Director Infrastructure Services Monthly Report for October 2021 be received and noted.

(Ewin/Reynolds)
CARRIED

CONTRACT 8/2021 - SUPPLY OF GOODS, SERVICES & PLANT HIRE

2110/011 RESOLVED:

1. That Council adopt the attached list of contractors for the Supply of Goods, Services and Plant Hire for the period from 1 November 2021 to 30 September 2024.
2. That Council note that this tender does not prohibit Council from accepting new tenders for specific projects.

(Ewin/Reynolds)
CARRIED

MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 8 OCTOBER 2021**2110/012****RESOLVED:**

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday 23 July 2021, be received and noted.
2. That Council reinstate 'Crossroad' (W2-1) signs on the Browns Creek Road approaches of the Browns Creek Road/Carcoar Road intersection.
3. That Council reinstate the 'Stop Sign Ahead' (W3-1) on the sealed Carcoar Road leg, north of the intersection with Browns Creek Road.
4. That Council install a 'Stop Sign Ahead' (W3-1) on the unsealed Carcoar Road leg, south of the intersection with Browns Creek Road.
5. That Council endorse the Traffic Management Plan for the Orange Running Festival, to be held on 6 March 2022 on roads in the vicinity of Forest Reefs and Spring Terrace, in the Orange City LGA, as a Class 2 event, with the modification of the TCP to provide for 2 additional VMS signs located on Forest Reefs Road on the western approaches to Spring Terrace Road and at the Forest Reefs Tavern, a minimum 7 days prior to the event advising "Side Road Closed Detour via Millthorpe" and subject to the conditions detailed in the Director Infrastructure Services' Report.
6. That Council note the change of date for the undertaking of the Classic Outback Trial, to be staged on Fell Timber and Mt Macquarie Roads, Carcoar on 30 March 2022, and that the event approval be subject to the conditions as detailed in the Director Infrastructure Services' Report of April 2021.

(Reynolds/Newstead)

CARRIED**PLANNING AND ENVIRONMENTAL SERVICES REPORTS****NSW REGIONAL HOUSING TASKFORCE****2110/013****RESOLVED:**

That the NSW Regional Housing Taskforce submission and report be received and noted.

(Somervaille/Ewin)

CARRIED**DRAFT PLANNING PROPOSAL TO AMEND THE BLAYNEY LOCAL ENVIRONMENTAL PLAN 2012 - SIX UNSEWERED VILLAGES & SURROUNDS****2110/014****RESOLVED:**

That Council;

1. Endorse the Draft Planning Proposal "PP3: Six Unsewered Villages and Surrounds" to the Blayney Local Environmental Plan 2012 prepared by IPLAN PROJECTS attached to this report,

2. Forward the Draft Planning Proposal to the Minister for Planning and Public Spaces seeking a Gateway Determination for an amendment to the Blayney Local Environmental Plan 2012.

(Reynolds/Somervaille)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST	
Councillor Ewin		
Councillor Ferguson		
Councillor Kingham		
Councillor Somervaille		
Councillor Reynolds		
Councillor Newstead		
Total (6)	Total (0)	CARRIED

FUTURE BLAYNEY RESIDENTIAL LAND CONCEPT INVESTIGATION

2110/015

RESOLVED:

That Council;

1. Proceed to undertake a preliminary concept investigation of land identified for future residential growth in South Blayney.
2. Approve a supplementary vote of \$32,000 in the 2021/22 Operational Plan from the Property Account to fund the preliminary concept investigation

(Reynolds/Somervaille)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST	
Councillor Ewin		
Councillor Ferguson		
Councillor Kingham		
Councillor Somervaille		
Councillor Reynolds		
Councillor Newstead		
Total (6)	Total (0)	CARRIED

DA86/2021 - TELECOMMUNICATIONS FACILITY (SMALL CELL) - 37 ROTHERY STREET CARCOAR

2110/016

RESOLVED:

1. That Council consents to Development Application DA86/2021 for the installation of a Telecommunications facility at 37 Rothery Street, Carcoar; being Lot 1 DP833757, subject to the recommended conditions of consent.

2. That Condition 14 be amended as follows:

Finished Colours and Screening

The following is to be submitted to Council for approval prior to the issue of construction certificate;

- Confirmation the approved facility will be finished in Dulux Windspray, or similar if agreed by Blayney Shire Council's, Department of Planning and Environmental Services.
- A landscaping plan detailing how the approved facility will be screened using existing and new landscaping to the satisfaction of Blayney Shire Council's Department of Planning and Environmental Services.

(Reynolds/Newstead)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR

AGAINST

Councillor Ewin
Councillor Ferguson
Councillor Kingham
Councillor Somervaille
Councillor Reynolds
Councillor Newstead

Total (6)

Total (0)

CARRIED

DELEGATES REPORTS

UPPER MACQUARIE COUNTY COUNCIL DELEGATE REPORT

2110/017 RESOLVED:

That Council receive and note the Upper Macquarie County Council achievement report 2020/21.

(Reynolds/Newstead)

CARRIED

CLOSED MEETING

2110/018 RESOLVED:

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matters:

CONTRACT 6/2021 - DESIGN AND CONSTRUCTION OF BRIDGES IN BLAYNEY AND FORBES SHIRE COUNCILS

This matter is considered to be confidential under Section 10A(2) (di) (dii) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature

that would, if disclosed (ii) confer a commercial advantage on a competitor of the Council.

CONTRACT 9/2021 - CONSTRUCTION OF PANUARA ROAD

This matter is considered to be confidential under Section 10A(2) (di) (dii) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature that would, if disclosed (ii) confer a commercial advantage on a competitor of the Council.

(Newstead/Ewin)
CARRIED

CONFIDENTIAL MEETING REPORTS

CONTRACT 6/2021 - DESIGN AND CONSTRUCTION OF BRIDGES IN BLAYNEY AND FORBES SHIRE COUNCILS

2110/019 RESOLVED:

That Council:

1. Decline to accept any of the tenders received under Tender No 6/2021 for the Design and Construction Bridge Replacement Project due to the tenders not providing sufficient value for money;
2. not invite fresh tenders as there is no expectation that a fresh tender will provide a different outcome; and,
3. enter into negotiations with Murray Constructions Pty Ltd with a view to entering into a contract for the delivery of the Design and Construction Bridge Replacement project.

(Kingham/Ewin)
CARRIED

CONTRACT 9/2021 - CONSTRUCTION OF PANUARA ROAD

2110/020 RESOLVED:

That Council accept the tender from Aitken Civil Engineering Pty Ltd for the construction of Panuara Road, Contract 9-2021 for the value of \$1,713,158 (\$1,884,473 inc GST), and subject to variations.

(Reynolds/Newstead)
CARRIED

2110/021 RESOLVED:

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Reynolds/Newstead)
CARRIED

**AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE MAYOR
ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBERS 2110/019
AND 2110/020.**

There being no further business, the meeting concluded at 7.26pm.

The Minute Numbers 2110/001 to 2110/021 were confirmed on 15 November 2021 and are a full and accurate record of proceedings of the Ordinary Meeting held on 18 October 2021.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

02) REPORT OF COUNCIL INVESTMENTS AS AT 31 OCTOBER 2021

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Local Governance and Finance

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 31 October 2021 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

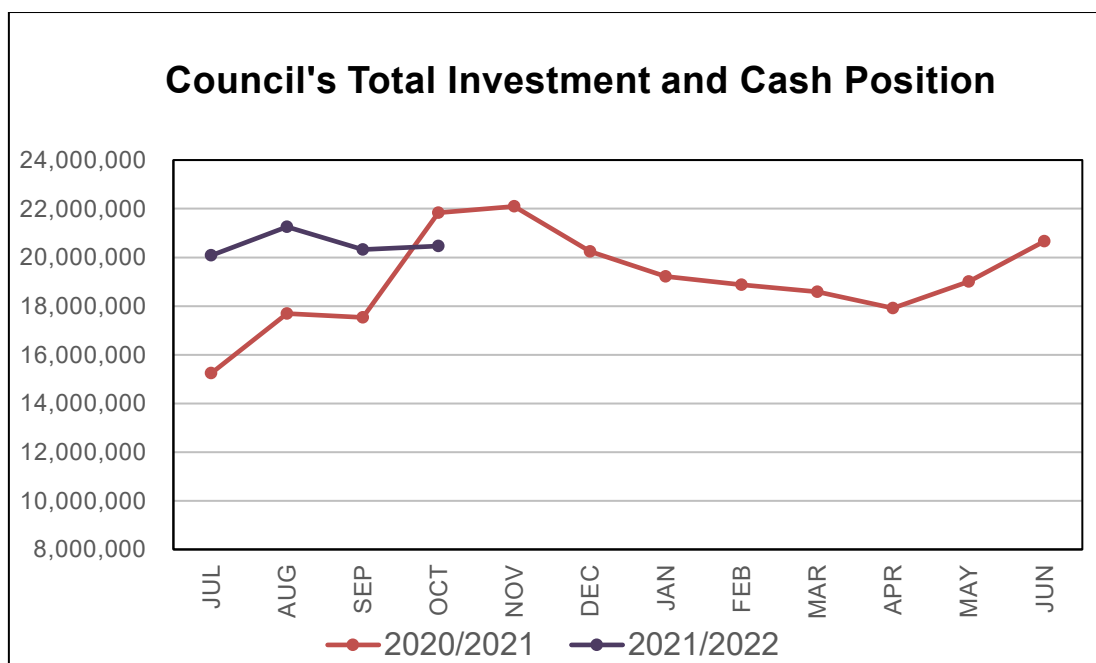
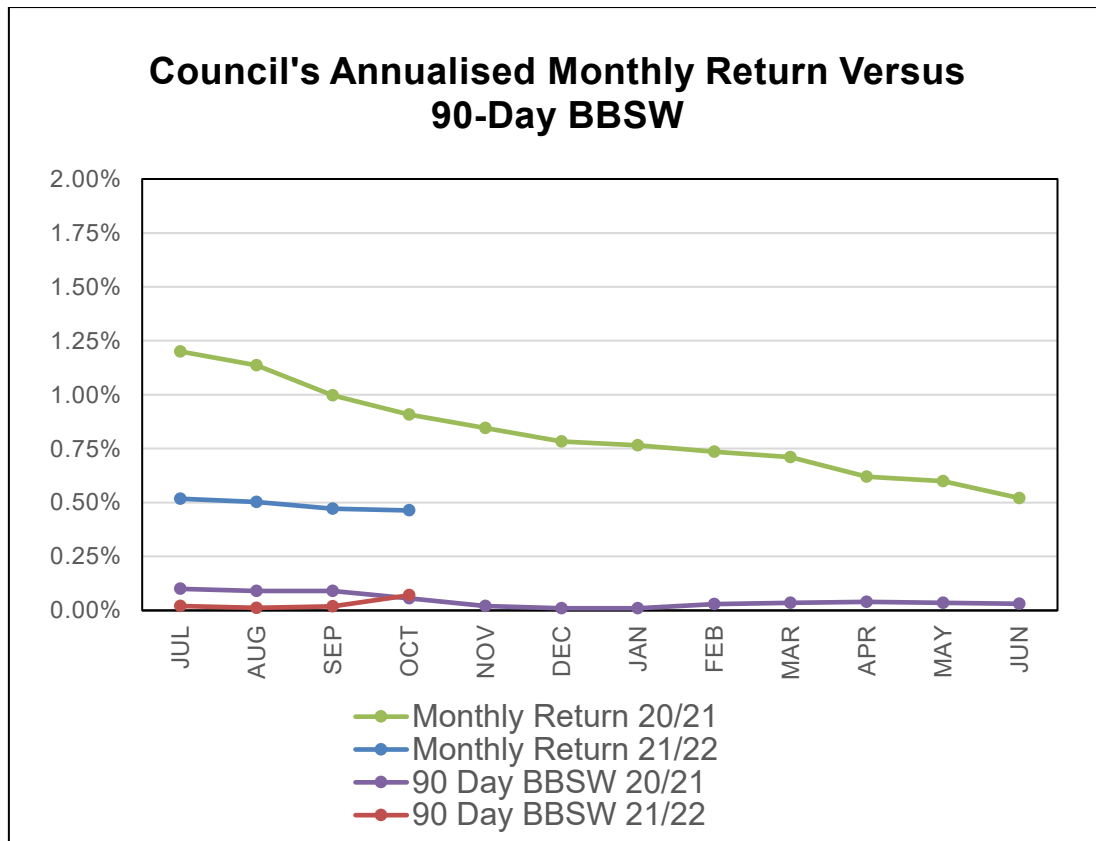
For Council to endorse the Report of Council Investments as at 31 October 2021.

Report:

This report provides details of Council's Investment Portfolio as at 31 October 2021.

Council's total investment and cash position as at 31 October 2021 is \$20,469,090. Investments earned interest of \$7,428 for the month of October 2021.

Council's monthly net return on Term Deposits annualised for October of 0.46% outperformed the 90 day Bank Bill Swap Rate of 0.07%.



REGISTER OF INVESTMENTS AND CASH AS AT 31 OCTOBER 2021					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
CBA	Direct	A1+/AA-	02/11/2021	500,000	0.570%
CBA	Direct	A1+/AA-	09/11/2021	500,000	0.550%
NAB	Direct	A1+/AA-	16/11/2021	500,000	0.550%
Macquarie Bank	Curve	A1/A+	23/11/2021	500,000	0.500%
Reliance Bank	Direct	Unrated	23/11/2021	500,000	0.750%
Macquarie Bank	Rim Sec	A1/A+	30/11/2021	500,000	0.500%
Westpac	Direct	A1+/AA-	30/11/2021	500,000	0.480%
Bank of Queensland	Curve	A2/BBB+	07/12/2021	500,000	0.400%
NAB	Direct	A1+/AA-	07/12/2021	500,000	0.400%
Macquarie Bank	Curve	A1/A+	11/01/2022	500,000	0.700%
CBA	Direct	A1+/AA-	25/01/2022	500,000	0.370%
NAB	Direct	A1+/AA-	08/02/2022	500,000	0.400%
NAB	Direct	A1+/AA-	22/02/2022	500,000	0.350%
Westpac	Direct	A1+/AA-	01/03/2022	500,000	0.310%
ME Bank	Rim Sec	A2/BBB+	15/03/2022	500,000	0.450%
MyState Bank Ltd	Curve	A2/BBB	22/03/2022	500,000	0.500%
CBA	Direct	A1+/AA-	29/03/2022	500,000	0.290%
Macquarie Bank	Rim Sec	A1/A+	29/03/2022	500,000	0.450%
CBA	Direct	A1+/AA-	12/04/2022	500,000	0.410%
NAB	Direct	A1+/AA-	26/04/2022	500,000	0.350%
NAB	Direct	A1+/AA-	10/05/2022	500,000	0.350%
NAB	Direct	A1+/AA-	24/05/2022	500,000	0.350%
CBA	Direct	A1+/AA-	05/06/2022	500,000	0.410%
Westpac	Direct	A1+/AA-	07/06/2022	500,000	0.340%
Westpac	Direct	A1+/AA-	21/06/2022	500,000	0.350%
CBA	Direct	A1+/AA-	19/07/2022	500,000	0.410%
ME Bank	Rim Sec	A2/BBB+	02/08/2022	500,000	0.450%
NAB	Direct	A1+/AA-	30/08/2022	500,000	0.340%
CBA	Direct	A1+/AA-	13/09/2022	500,000	0.390%
NAB	Direct	A1+/AA-	27/09/2022	500,000	0.410%
CBA	Direct	A1+/AA-	18/10/2022	500,000	0.460%
NAB	Direct	A1+/AA-	20/06/2023	500,000	0.600%
Westpac	Direct	A1+/AA-	15/08/2023	500,000	0.530%
Westpac	Direct	A1+/AA-	10/10/2023	500,000	0.720%
Total Investments				17,000,000	0.453%
Commonwealth Bank - At Call Account ⁽¹⁾				1,410,778	0.150%
Commonwealth Bank Balance - General ⁽¹⁾				1,940,287	0.000%
Reliance Bank ⁽¹⁾				118,024	0.000%
TOTAL INVESTMENTS & CASH				20,469,090	
Benchmarks:		BBSW 90 Day Index ⁽¹⁾		0.070%	
		RBA Cash Rate ⁽¹⁾		0.100%	

1. % Interest rates as at end of reporting period

Summary of Investment Movements - October 2021		
Financial Institution	Investment/(Recall) Amount \$	Commentary
CBA	(503,182)	Term Deposit Redeemed 12/10/2021
Westpac	500,000	New Term Deposit 13/10/2021
CBA	(502,772)	Term Deposit Matured 19/10/2021
CBA	500,000	Term Deposit Reinvested 19/10/2021
NAB	(502,743)	Term Deposit Redeemed 26/10/2021
CBA	500,000	New Term Deposit 26/10/2021

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	74%	12,500,000
A- Category	40%	12%	2,000,000
BBB+ Category	30%	9%	1,500,000
BBB Category	10%	3%	500,000
BBB- Category and below: Local ⁽²⁾ ADI's	5%	3%	500,000
Combined BBB+ / BBB / BBB- & below categories	30%	15%	N/A
2. ADI's located within the Local Government Area			17,000,000

Individual Institution Limit	Rating	Policy Maximum	Current Holding
Bank of Queensland	A2/BBB+	1,000,000	500,000
CBA	A1+/AA-	5,000,000	5,000,000
Macquarie Bank	A1/A+	3,000,000	2,000,000
ME Bank	A2/BBB+	1,000,000	1,000,000
MyState Bank Ltd	A2/BBB	500,000	500,000
NAB	A1+/AA-	5,000,000	5,000,000
Reliance Bank	Unrated	500,000	500,000
Westpac	A1+/AA-	5,000,000	2,500,000

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS			
	Actual 30/06/2020 \$ 000's	Actual 30/06/2021 \$ 000's	Forecast 30/06/2022 \$ 000's
External Cash Restrictions	9,304	12,648	9,268
Internal Cash Restrictions	6,391	7,476	4,429
TOTAL RESTRICTED ASSETS	15,695	20,124	13,697

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Council has received approval from TCorp for an amendment to the investment conditions, imposed as part of their conditions of borrowing, to enable increased investment with Reliance Bank. This approval is subject to a further reduction of Council's ability to invest in BBB+/BBB investments from 30% to 25% however will enable Council to increase its holding with Reliance Bank from 5% to 10%.

An amendment to Council's Investment Policy to reflect the amended conditions will be tabled in early 2022.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) QUARTERLY BUDGET REVIEW STATEMENT - SEPTEMBER 2021

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Local Governance and Finance

File No: FM.BU.1

Recommendation:

1. That the Quarterly Budget Review Statement for the quarter ending 30 September 2021 be received.
2. That the supplementary votes of \$434k (nett) proposed in the Quarterly Budget Review Statement be adopted, resulting in an increase to capital expenditure of \$2.05m, an increase to operating expenditure of \$278k and an increase in income of \$1.89m which includes an increase of \$1.67m in capital income.

Reason for Report:

For Council to endorse the Quarterly Budget Review Statement (QBRs) for the quarter ending 30 September 2021.

Report:

The budget review statement must show, by reference to the estimate of income and expenditure set out in the Operational Plan adopted by Council, a revised estimate of the income and expenditure for the year. The budget review statement must also be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure.

A set of minimum requirements have been set for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval. The report as tabled satisfies this minimum disclosure.

The QBRs reports the Council Consolidated position combining General and Sewer Funds and is composed of, but not limited to, the following budget review components:

- A statement by the Responsible Accounting Officer on Council's financial position at the end of the year based on the information in the QBRs;
- Summary of Operational, Capital, Net and Restricted cash positions **(QBRs: Part 1)**
- Income and Expenses (Operational) Budget Review Statement in the following formats:
 - by income and expense type including capital grants and contributions **(QBRs: Part 2)**

- by function / activity to align with the operational plan including capital grants and contributions **(QBRs: Part 4)** and further detailed, excluding capital grants and contributions **(QBRs: Part 4A)**
- Capital Expenditure and Funding Budget Review **(QBRs: Part 3)** and further detailed **(QBRs: Part 5)**
- Recommended changes to revised budget with commentary for Operational Income and Expenditure **(QBRs: Part 6)** and Capital **(QBRs: Part 7)**
- Budget Review Cash and Investments position **(QBRs: Part 8)** and narrative **(QBRs: Part 9)**
- Budget Review Key Performance Indicators **(QBRs: Part 10)**
- Contracts Budget Review Statement **(QBRs: Part 11)** and narrative **(QBRs: Part 12)**
- Consultancy & Legal Expenses Overview **(QBRs: Part 13)**
- Loans summary **(QBRs: Part 14)**.

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial position. It is also a means to ensure Council meets its objectives, targets and outcomes as set out in its Operational Plan.

The attached report provides a detailed review of Council's 2021/22 Budget Review covering the September 2021 quarter.

Risk/Policy/Legislation Considerations:

Clause 203 of the Local Government (General) Regulation 2005 requires that the Responsible Accounting Officer of a council prepare and submit to Council a budget review statement. The format as presented reports on an income and expense type, in a similar format to that included in the annual financial reports, as well as by Council activity and helps to inform Council on the anticipated Income Statement operating result for the financial year. Other information is also disclosed including budgeted capital income and expenditure; restricted cash movements and key performance indicators.

Budget Implications:

Overall, the net variation in Continuing Operations for the quarter of (\$60k) will decrease the projected Net Operating Result before Capital Items to (\$1.396m) forecast deficit.

A review of Council's Organisational Structure was recently finalised which identified gaps in Council's available resources with the current and future service delivery expectations. To cope with the expansive capital works program and increased development activity throughout the Shire a number of new positions were identified as follows:

- Projects Officer (from a temporary contract to permanent position);
- Parks and Garden's Works Operator; and
- Additional administration support for Planning & Environmental Services.

Two new positions have not been filled, and remain pending the completion of service reviews and financial justification. This includes a Trainee Building Surveyor, potentially shared with the BCO Alliance and a Traffic/Design Engineer. The number of reports to Directors was also reviewed, to ensure risk is mitigated for each Directorate and strategic planning is given due focus, that has resulted some changes in reporting lines across the organisation.

The Manager Water/Waste Water was renamed; Manager Urban Infrastructure and Projects; with responsibility for Parks and Recreation facilities. This has resulted in employee expense reduced in Sewer Fund and a compensating adjustment made to General Fund.

There have been a number of factors contributing to the increased forecast income and expenditure. The construction of the new Blayney RFS Shed for \$850k is funded by \$650k in grant funding and \$200k from the sale of the RFS Building. Resulting in a profit on sale of the old RFS building of \$33k.

Council has submitted a variation to the projects funded under the Local Roads and Community Infrastructure Program Round 2. This is largely due to a reprioritising of funding because of significant change in costs to initial estimates. \$367k for the Culvert Replacement on Belubula Way, has been reprioritised to fund Grubbenbun Creek Bridge on Leabeater Street Lyndhurst for \$219k and an extension to the Heavy Patching program of \$148k.

Fixing Local Roads Rounds 3 will contribute an additional \$950k to extend Council's Gravel Resheeting program.

The Millthorpe Railway underpass budget has been increased by \$162k. This will be funded by \$108k of Council's contribution towards the Carcoar St Rehabilitation project and \$54k following the completion of Stillingfleet and Queen Street footpaths.

Other amendments to operational expenditure include increases to insurance costs of \$27k, increased contractor fees incurred at the waste facility of \$142k offset by increased recycling income for the sale of scrap metal and carryover of the Blayney Flood Study from 2020-21 of \$100k offset by \$72k grant funding.

Enclosures (following report)

1	Quarterly Budget Review - September 2021-22	22 Pages
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Attachments (separate document)

Nil



Quarterly Budget Review 2021-2022

**Period ending
30 September 2021**

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

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Blayney Shire Council


Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

30 September 2021

It is my opinion that the Quarterly Budget Review Statement for Blayney Shire Council for the quarter ended 30/09/21 indicates that Council's projected financial position at 30/06/22 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

date: 8/11/2021

Tiffany Irlam
Responsible Accounting Officer

Blayney Shire Council

PART 1:

Income & Expenses Budget Summary

Budget review for the quarter ended 30 September 2021

Income & Expenses - Council Consolidated

(\$'000's)

	Original Budget \$ 000	Carry Forwards \$ 000	Revised Budget 2021/22	Other than by QBRS Sep \$ 000	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
Total Income from Continuing Operations	26,608	-	26,608	-	1,892	28,500	12,926
Total Expenses from Continuing Operations	19,865	40	19,905	-	278	20,183	5,223
Net Operating Result from Continuing Operations	6,743	(40)	6,703	-	1,614	8,317	7,703
Total Capital Expenditure	14,854	746	15,600	(101)	2,048	17,894	1,120



Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Income & Expenses Budget Review Statement (By Type)

Budget review for the quarter ended 30 September 2021

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2021/22	Carry Forwards	Revised Budget 2021/22	Other than by QBRs Sep Qtr	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures *
Income								
Rates and Annual Charges	11,817		11,817				11,817	11,682
User Charges and Fees	1,700		1,700		12	f,j	1,712	427
Interest and Investment Revenues	174		174				174	23
Other Revenues	276		276		123	e,j	399	111
Grants & Contributions - Operating	4,602		4,602		83	e,g	4,685	605
Grants & Contributions - Capital	8,039		8,039		1,674	h,k	9,713	78
Net gain from disposal of assets	-		-				-	-
Share of Interests in Joint Ventures	-		-				-	-
Total Income from Continuing Operations	26,608	-	26,608	-	1,892		28,500	12,926
Expenses								
Employee Costs	6,722		6,722		37	a,b,j	6,759	1,677
Borrowing Costs	255		255				255	65
Materials & Contracts	2,263	40	2,303		139	c	2,442	570
Depreciation	6,684		6,684		5	i	6,689	1,612
Legal Costs	48		48		2	i	50	5
Consultants	138		138		119	e,g	257	17
Other Expenses	3,404		3,404		9	d,i,j	3,413	1,277
Net Loss from disposal of assets	351		351		(33)	h	318	-
Total Expenses from Continuing Operations	19,865	40	19,905	-	278		20,183	5,223
Net Operating Result from Continuing Operations	6,743	(40)	6,703	-	1,614		8,317	7,703
Discontinued Operations - Surplus/(Deficit)			-				-	-
Net Operating Result from All Operations	6,743	(40)	6,703	-	1,614		8,317	7,703
Net Operating Result before Capital Items	(1,296)	(40)	(1,336)	-	(60)		(1,396)	7,625

* Rates and annual charges are levied in full in July with minor variations made throughout the year. There are other income and expenditure items that vary in timing when paid or received (e.g. weekly, monthly or annually).

Blayney Shire Council

Quarterly Budget Review Statement for the period 01/07/21 to 30/09/21

Income & Expenses Budget Review Statement (By Function/Activity)

Budget review for the quarter ended 30 September 2021

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2021/22	Carry Forwards	Revised Budget 2021/22	Other than by QBRS Sep Qtr	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
Income								
Governance	18		18		(6)	j	12	1
Administration	397		397		(16)	j	381	89
Public Order & Safety	55		55		656	h	711	45
Health	8		8				8	1
Environment	1,378		1,378		214	e, e	1,592	1,337
Community Services & Education	3		3				3	
Housing & Community Amenities	202		202		15	f, j	217	63
Sewer Supplies	2,019		2,019				2,019	1,374
Recreation & Culture	2,740		2,740		6	i	2,746	26
Manufacturing & Construction	586		586				586	111
Transport & Communication	7,771		7,771		1,012	i	8,783	320
Economic Affairs	131		131		11	g, k	142	31
General Purpose Revenue	11,300		11,300				11,300	9,528
Total Income from Continuing Operations	26,608	-	26,608	-	1,892		28,500	12,926
Expenses								
Governance	594		594		1	d	595	167
Administration	4,665	20	4,685		31	a, d, j	4,716	1,396
Public Order & Safety	512		512		(33)	d, h	479	128
Health	17		17				17	4
Environment	1,724		1,724		242	c, e	1,966	439
Community Services & Education	20		20				20	11
Housing & Community Amenities	610		610				610	129
Sewer Supplies	1,447		1,447		(56)	a, d	1,391	349
Recreation & Culture	3,290	11	3,301		52	d, j	3,353	712
Manufacturing & Construction	554		554		38	b, j	592	109
Transport & Communication	6,160		6,160				6,160	1,676
Economic Affairs	272	9	281		3	i	284	103
Total Expenses from Continuing Operations	19,865	40	19,905	-	278		20,183	5,223
Net Operating Result from Continuing Operations	6,743	(40)	6,703	-	1,614		8,317	7,703
Discontinued Operations - Surplus/(Deficit)								
Net Operating Result from All Operations	6,743	(40)	6,703	-	1,614		8,317	7,703
Net Operating Result before Capital Items	(1,296)	(40)	(1,336)	-	(60)		(1,396)	7,625

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget review for the quarter ended 30 September 2021

Operating Income & Expenses - Council Consolidated (Excludes Capital Grants and Contributions)

Consolidated Financial Statement - Operating Income and Expenditure																		
Category	Operating Income									Operating Expenditure								
	Original Budget \$ '000	Carry Forwards \$ '000	Revised Budget \$ '000	Other than by QBRs Mar \$ '000	Variations for Sep-21	Notes	Projected Year End Result	Actual YTD figures	%	Original Budget \$ '000	Carry Forwards \$ '000	Revised Budget \$ '000	Other than by QBRs Mar \$ '000	Variations for Sep-21	Notes	Projected Year End Result	Actual YTD figures	%
Governance	18	-	18	-	(6)	i	12	1	8.3%	594	-	594	-	1	a	595	167	28.1%
Administration	219	-	219	-	(17)	j	202	26	12.4%	2,825	20	2,845	-	(30)	a,d	2,815	836	29.7%
	174	-	174	-	-	-	174	63	36.2%	1,504	-	1,504	-	60	a,d	1,564	473	30.2%
	3	-	3	-	-	-	3	1	33.3%	336	-	336	-	1	a	337	87	25.8%
	396	-	396	-	(17)	-	379	90	22.7%	4,665	20	4,685	-	31	-	4,716	1,396	29.8%
Public Order & Safety	46	-	46	-	-	-	46	-	0.0%	380	-	380	-	(33)	h	327	94	24.7%
	9	-	9	-	1	i	10	2	22.2%	113	-	113	-	-	-	113	24	21.2%
	-	-	-	-	-	-	-	-	0.0%	34	-	34	-	-	-	34	10	29.4%
	-	-	-	-	-	-	-	-	0.0%	5	-	5	-	-	-	5	-	0.0%
55	-	55	-	1	-	-	56	2	3.6%	512	-	512	-	(33)	-	479	128	25.0%
Health	8	-	8	-	-	-	8	1	12.5%	17	-	17	-	-	-	17	4	23.5%
	8	-	8	-	-	-	8	1	12.5%	17	-	17	-	-	-	17	4	23.5%
Environment	-	-	-	-	-	-	-	-	0.0%	116	-	116	-	-	-	116	96	82.8%
	1,001	-	1,001	-	-	-	1,001	955	95.4%	868	-	868	-	36	e	904	190	21.0%
	377	-	377	-	142	e	519	382	73.6%	356	-	356	-	106	e	462	57	12.3%
	-	-	-	-	-	-	-	-	0.0%	175	-	175	-	-	-	175	49	28.0%
	-	-	-	-	72	e	72	-	0.0%	209	-	209	-	100	e	309	47	15.2%
	1,378	-	1,378	-	214	-	1,592	1,337	84.0%	1,724	-	1,724	-	242	-	1,966	439	22.3%
Community Services & Education	-	-	-	-	-	-	-	-	0.0%	5	-	5	-	-	-	5	1	20.0%
	-	-	-	-	-	-	-	-	0.0%	10	-	10	-	-	-	10	10	100.0%
	3	-	3	-	-	-	3	-	0.0%	5	-	5	-	-	-	5	-	0.0%
	3	-	3	-	-	-	3	-	0.0%	20	-	20	-	-	-	20	11	55.0%
Housing & Community Amenities	62	-	62	-	5	i	67	38	61.7%	84	-	84	-	-	-	84	21	25.0%
	14	-	14	-	-	-	14	3	21.4%	181	-	181	-	-	-	181	42	23.2%
	-	-	-	-	-	-	-	-	0.0%	346	-	346	-	-	-	346	66	19.1%
	125	-	125	-	10	j	135	22	16.3%	611	-	611	-	-	-	611	129	21.1%

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Blayney Shire Council
PART 3A
Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget review for the quarter ended 30 September 2021

Operating Income & Expenses - Council Consolidated (Excludes Capital Grants and Contributions)

Operating Income													Operating Expenditure				
	Original Budget \$ '000	Carry Forwards \$ '000	Revised Budget \$ '000	Other than by OBRS Mar \$ '000	Variations for Sep-21	Projected Year End Result	Actual YTD figures	%	Original Budget \$ '000	Carry Forwards \$ '000	Revised Budget \$ '000	Other than by OBRS Mar \$ '000	Variations for Sep-21	Projected Year End Result	Actual YTD figures	%	
Recreation & Culture																	
Public Libraries	81	-	81	-	-	81	9	0.0%	221	-	221	-	2	223	55	24.7%	
Public Halls	17	-	17	-	-	17	9	52.0%	141	-	141	-	2	143	46	32.5%	
Other Cultural Services	-	-	-	-	-	-	-	0.0%	24	-	24	-	-	24	5	20.8%	
Centrepoint Sport & Leisure	-	-	-	-	-	-	-	0.0%	1,291	-	1,291	-	-	1,291	229	17.7%	
Sporting Grounds	19	-	19	-	-	19	1	5.3%	310	-	310	-	15	325	84	25.8%	
Parks & Gardens	3	-	3	-	-	3	6	200.0%	1,134	11	1,145	-	31	1,176	229	18.3%	
Blayney Showground	15	-	15	-	-	15	9	60.0%	169	-	169	-	2	171	64	37.4%	
	135	-	135	-	-	135	29	18.5%	3,290	11	3,301	-	52	3,353	712	21.3%	
Mining Manufacturing & Construction																	
Building Control	205	-	205	-	-	205	40	18.5%	103	-	103	-	38	231	47	20.3%	
Quarries & Pits	381	-	381	-	-	381	71	18.6%	361	-	361	-	-	381	82	17.2%	
	586	-	586	-	-	586	111	18.9%	554	-	554	-	38	592	109	18.4%	
Transport & Communication																	
Local Roads	2,008	-	2,008	-	-	2,008	119	5.9%	4,350	-	4,350	-	-	4,350	1,325	30.3%	
Regional Roads	343	-	343	-	-	343	170	49.0%	129	-	129	-	-	129	100	77.5%	
State Roads	-	-	-	-	-	-	-	0.0%	686	-	-	-	-	686	116	16.7%	
Bridges - Local	16	-	16	-	-	16	-	0.0%	-	-	-	-	-	-	-	-	
Bridges - Regional	-	-	-	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	
Footpaths	-	-	-	-	-	-	-	0.0%	136	-	136	-	-	136	30	22.1%	
Kerb and Gutter	-	-	-	-	-	-	-	0.0%	170	-	170	-	-	170	40	23.5%	
Street Lighting	23	-	23	-	-	23	-	0.0%	519	-	519	-	-	519	25	4.8%	
Other Transport and Communication	1	-	1	-	-	1	289	12.1%	180	-	180	-	-	180	40	25.0%	
	2,391	-	2,391	-	-	2,391	-	-	6,160	-	6,160	-	-	6,160	1,676	27.2%	
Economic Affairs																	
Tourism & Area Promotion	32	-	32	-	-	32	7	21.9%	305	9	314	-	3	317	77	24.3%	
Industrial Development & Promotion	11	-	11	-	-	11	-	0.0%	17	-	17	-	-	17	3	17.6%	
Real Estate	11	-	11	-	11	22	1	4.5%	(110)	-	(110)	-	-	(110)	6	-5.5%	
Other Business - Private Works	77	-	77	-	-	77	23	29.9%	59	-	59	-	-	59	17	28.8%	
	131	-	131	-	11	142	31	21.8%	271	9	280	-	3	283	103	34.4%	
General Purpose Revenue																	
General Purpose Revenues	11,300	-	11,300	-	-	11,300	9,528	84.3%	-	-	-	-	-	-	-	0.0%	
Sewerage Services	1,967	-	1,967	-	-	1,967	1,370	69.6%	1,447	-	1,447	-	(56)	1,391	349	25.1%	
Surplus/(Deficit) From Ordinary Activities before Capital Grants & Contributions	18,569	-	18,569	-	218	18,787	12,848	68.4%	19,865	40	19,905	-	278	20,183	5,223	25.8%	

*Note expense figures include depreciation

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21**Income & Expenses Budget Review Statement**
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details	Variations to:	
	Income \$000	Expenditure \$000
a Organisation Review Implementation Adjustments		6
	-	6
b Additional Costs due to coverage for extended leave		33
	-	33
c Blayney Flood Study - Project carried over from 2020/21. 80% grant funded	72	100
	72	100
d Insurance costs higher than budgeted		27
	-	27
e Sale of Steel from Waste Facility. Offset by portion owed to Facility Operator Concrete Crushing at Waste Facility	142	71
	142	142
f Town Planning income offsetting increase in Environmental Services expenses	10	
	10	-
g Active Movement Strategy Review		25
	-	25
h New Blayney RFS shed: Grant Funding Profit on Sale of Building	650 33	
	683	-
i Fixing Local Roads Round 3 - Gravel Resheeting	950	
	950	-
j Risk Incentive Special Projects	(21)	(21)
	(21)	(21)
k Successful Repair grant funding for Hobbys Yards Road was higher than anticipated	62	
	62	-
l Minor budget adjustments	(6)	(34)
	(6)	(34)
	1,892	278
Net adjustment to operating result		1,614

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21**Capital Budget Review Statement**

Budget review for the quarter ended 30 September 2021

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2021/22	Carry Forwards	Revised Budget 2021/22	Other than by QBR Sep Qtr	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
Capital Expenditure								
New Assets								
- Plant & Equipment	669	123	792	-	(18)	2	774	3
- Land & Buildings	150	36	186	18	-		204	40
- Sewer	82	88	170	-	-		170	21
- Roads, Bridges, Footpaths	1,389	-	1,389	40	97	8,9	1,526	133
- Other	150	232	382	76	-		458	70
Renewal Assets (Replacement)								
- Plant & Equipment	-	-	-	-	-		-	-
- Land & Buildings	2,844	17	2,861	86	905	1,2,3,11,12	3,680	158
- Sewer	287	49	336	-	-	7	336	13
- Roads, Bridges, Footpaths	8,536	54	8,590	164	1,072	4,5,6,8,9,10,12	9,498	480
- Other	144	147	291	15	(8)	3,12	298	55
Loan Repayments (Principal)	603	-	603	-	-		603	147
Total Capital Expenditure	14,854	746	15,600	(101)	2,048		17,547	1,120
Capital Funding								
Rates & Other Untied Funding	3,917	-	3,917	-	147		4,064	636
Capital Grants & Contributions	8,311	-	8,311	-	1,674		9,985	426
Reserves:								
- External Restrictions/Reserves	1,208	709	1,917	(101)	27		1,843	55
- Internal Restrictions/Reserves	349	37	386	-	-		386	3
New Loans	500	-	500	-	-		500	-
Receipts from Sale of Assets								
- Plant & Equipment	569	-	569	-	-		569	-
- Land & Buildings	-	-	-	-	200		200	-
Total Capital Funding	14,854	746	15,600	(101)	2,048		17,547	1,120
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-		-	-

Blayney Shire Council

PART 4A:

Capital Budget Review Statement

Quarterly Budget Review Statement

for the period 01/07/21 to 30/09/21

Budget review for the quarter ended 30 September 2021

Capital Budget - Council Consolidated

(\$000's)		Original Budget 2021/22	Carry Forwards	Revised Budget 2021/22	Other than by QBRS Sep Qtr	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
LAND & BUILDINGS										
R	SCCF2 Carcoar Sportsground Amenities Block			-		3	13	3	3	100%
R	Newbridge Rec Ground - Brian Bennett Pavilion			-		1	13	1	1	100%
N	Dakers Oval Amenities Block			-	18			18	7	39%
R	RFS Shed Newbridge			-		5	13	5	5	100%
R	RFS Shed Blayney			-		850	1	850	-	0%
R	Blayney Library - Refurbishment Project			-	22			22	22	100%
R	Blayney Library - Priority Grants		17	17		17	2	34	-	0%
R	Blayney Library - Master Plan	6		6	(6)			-	-	0%
R	Blayney Community Centre - Minor Assets	6		6				6	1	17%
R	CWA/Meals on Wheels - Exterior Painting	5		5				5	-	0%
R	CentrePoint - Stage 2 Roofing Works	1,728		1,728	(71)			1,657	118	7%
N	Works Depot - Security Gate & Carpark Configuration	150		150				150	-	0%
R	Works Depot - Refurbishments	30		30				30	-	0%
R	Administration Building - Carpet Renewal	22		22				22	-	0%
R	King George Oval Change Rooms	1,047		1,047	(31)	19	13	1,035	3	0%
N	Smart Hub Platform		36	36				36	33	92%
R	Hobbys Yards Hall - Chairs			-		10	3	10	5	50%
	TOTAL LAND & BUILDINGS	2,994	53	3,047	-	68		3,884	198	5%
OTHER STRUCTURES										
R	Public Cemeteries - Infrastructure Works	11		11				11	-	0%
R	Napier Oval Stormwater Repair			-				-	4	100%
R	Lyndhurst Recreation Ground Cricket Nets			-	15			15	8	53%
N	Neville Multipurpose Court	150	88	238				238	61	26%
N	Redmond Oval Junior Skate Park		144	144	36			180	-	0%
N	Renewable Energy Project - Solar Array			-	40			40	9	23%
R	Pipe Renewal & Water Meters - Industrial Land		7	7				7	-	0%
R	VEP Blayney	32	3	35				35	-	0%
R	VEP Barry & Hobbys Yards	6	(1)	5		(4)	3	1	-	0%
R	VEP Carcoar	28	5	33		(3)	13	30	3	10%
R	VEP Lyndhurst	14	45	59				59	9	15%
R	VEP Mandurama	10	15	25				25	-	0%
R	VEP Milthorpe	24	42	66				66	5	8%
R	VEP Neville	5		5				5	-	0%
R	VEP Newbridge	14	31	45		(1)	13	44	26	59%
	TOTAL OTHER STRUCTURES	294	379	673	91	(8)		756	125	17%

Blayney Shire Council

PART 4A:

Capital Budget Review Statement**Quarterly Budget Review Statement**

for the period 01/07/21 to 30/09/21

Budget review for the quarter ended 30 September 2021

Capital Budget - Council Consolidated

		Original Budget 2021/22	Carry Forwards	Revised Budget 2021/22	Other than by QBRs Sep Qtr	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Capital Budget - Council Consolidated										
(\$000's)										
INFRASTRUCTURE										
Local Roads - Construction										
Errowanbang Road Realignment	R			-		2	13	2	2	100%
Forest Reefs Road	R			-		20	8	20	14	100%
Carcoar St Blayney - Church to Martha St	R	932	24	956		(108)	9	848	133	16%
LRCI - Culvert Approach Repair Program	R			-	(21)	73	4	52	-	0%
R4R7 - Forest Reefs Road	R			110	(23)			87	11	13%
R4R7 - Carbine Road	R	1,155		1,155	(30)			1,125	21	2%
Panuaara Road Heavy Patching	R	1,921		1,921	(36)			1,885	20	1%
Richards Lane Reconstruction	R			-		11	10	11	4	100%
Heavy Patching	R	517		517		137	4,10	654	15	2%
Gravel Resheeting	R	381		381		950	5	1,331	108	8%
TOTAL LOCAL ROADS CONSTRUCTION		5,016	24	5,040	-	110	1,085	6,015	328	5%
Local Roads - Reseal Program										
Reseal Program	R	416	-	416				416	-	0%
TOTAL RESEAL PROGRAM		416	-	416	-	0		416	-	0%
Regional Roads										
Regional Roads - Hobbys Yards Road 2021/22	R	616		616		124	12	740	26	4%
TOTAL REGIONAL ROADS		616	-	616	-	124		740	26	
Bridges										
Culvert Renewal Program	R	500		500				500	5	1%
Culvert Replacement - Belubula Way over Icelly Creek	R	367		367		(367)	4	-	-	0%
Gallymont Road, Mandurama - Gally Swamp Bridge	R	340		340	(36)			304	25	8%
Lucan Road, Lyndhurst - Limestone Creek Bridge	R	373		373				373	15	4%
Leabeater Street, Lyndhurst - Grubbenbun Creek Bridge	R	420		420	(18)	219	4	621	20	3%
Naylor Street Bridge - Abutment Repairs	R	-	30	30				30	1	3%
Boondaroo Creek (2020 Storm Event)	R	378		378				378	-	0%
TOTAL BRIDGES		2,378	30	2,408	(54)	(148)		2,206	66	3%
Footpaths										
Renewals	R	80		80				80	43	54%
DSP - Victoria St - Improve access under railway -										
Construction - Elliot St - Glenorie Road	N			-	37	162	9	199	12	6%
Eulamore St - FP - Naylor St - Retirement Village	N			-	3			3	3	100%
Stillingfleet St - SP - Adelaide St - Osman St	N	80		80		(37)	9	43	40	93%
Stillingfleet SP & Queen St FP - Osman St - Lee Hostel,	N	61		61		(17)	9	44	38	86%
Belubula River Walk - SP - Stage 3 - Martin St - Charles										
St - Boardwalk to Island	N	672		672				672	-	0%
Carcoar St / Crouch St - Public Hall - Park - Neville	N	41		41				41	-	0%
TOTAL FOOTPATHS		934	-	934	40	108		1,082	136	13%
Stormwater										
Stormwater Drainage Renewals	R	30		30		(6)	8	24	-	0%
Stormwater Drainage - Frappe & Beaufort St	N	500		500				500	16	3%
Stormwater Analysis - Elliot St Drainage Renewal	N			-		17	8	17	17	100%
Stormwater Drainage - 119 Adelaide St Blayney	N	35		35		(11)	8	24	24	100%
TOTAL STORMWATER		565	-	565	-	0		565	57	10%
TOTAL INFRASTRUCTURE		9,925	54	9,979	(124)	1,169		11,024	613	6%

Blayney Shire Council

PART 4A:

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2021

Capital Budget - Council Consolidated

Quarterly Budget Review Statement

for the period 01/07/21 to 30/09/21

(\$000's)	Original Budget 2021/22	Carry Forwards	Revised Budget 2021/22	Other than by QBRS Sep Qtr	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
PLANT & EQUIPMENT									
Light Vehicle									
Light Vehicle Replacement	N 455	51	506				506	-	0%
TOTAL LIGHT VEHICLE	455	51	506	-	0		506	-	0%
Minor Plant									
Small Plant & Tools	N 32		32				32	1	3%
P129 - Rotavator	N 21		21				21	-	0%
Leica Viva GS15 Equipment	N 35		35				35	-	0%
TOTAL MINOR PLANT	88	-	88	-	0		88	1	1%
Major Plant									
P44 - Isuzu NPR55-155 Tipper	N -	72	72				72	-	0%
TOTAL MAJOR PLANT	-	72	72	-	0		72	-	0%
Information Technology									
Councillors - iPad Replacement/Accessories	N 16	-	16				16	-	0%
Lorawan	N 3	-	3				3	-	0%
Mobile Device Replacements	N 5	-	5				5	-	0%
Mobile Phone Replacements	N 5	-	5				5	1	20%
PC Replacement/Additions	N 55	-	55				55	1	2%
Network Switches	N 9	-	9				9	-	0%
TOTAL INFORMATION TECHNOLOGY	93	-	93	-	0		93	2	2%
Other Plant & Equipment Purchases									
Minor Asset Purchases - Corporate Services	N 3		3				3	-	0%
Minor Asset Purchases - CentrePoint	N 12		12				12	-	0%
Minor Asset Purchases - Blayney Library	N 18		18		(18)	2	-	-	0%
TOTAL OTHER PLANT & EQUIPMENT PURCHASES	33	-	33	-	(18)		15	-	0%
TOTAL PLANT & EQUIPMENT	669	123	792	-	(18)		774	3	0%
Sewerage Services									
Plant & Equipment Replacement	R 48		48				48	-	0%
Mower for Mini Excavator	N 17		17				17	-	0%
Lining/Replacement of Sewer Mains	R 215		215		(13)	7	202	-	0%
KGO Gravity Sewer	N 65		65				65	13	20%
Sludge Lagoon aerator & pump replacement	R 24		24				24	-	0%
Recycled Water Treatment Plant	N 88		88				88	8	9%
S60 Compliance for CVO Pump Station	R 49		49				49	-	0%
Blayney Treatment Plant - Asset Purchases	R 13		13		13	7	13	13	100%
TOTAL SEWERAGE SERVICES	369	137	506	-	0		506	34	7%
Principal Loan Repayments									
Bridge Replacement Program	250	-	250				250	61	24%
Works Depot	91	-	91				91	22	24%
Milthorpe Sewer	55	-	55				55	13	24%
Residential Land Development	125	-	125				125	31	25%
CentrePoint Major Upgrade	82	-	82				82	20	24%
Stormwater	-	-	-				-	-	0%
Total Capital Expenditure	14,854	746	15,600	(101)	2,048		17,547	1,120	24%

Blayney Shire Council

Quarterly Budget Review Statement for the period 01/07/21 to 30/09/21

Capital Budget Review Statement Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations to:	
		Expenditure	\$000
1	New Blayney RFS Shed. Funding by \$650k in grant funding, and \$200k for sale of old RFS Building	850	850
2	Blayney Library - Local Priority Grant Minor Asset Purchases - Blayney Library	17 (18)	(1)
3	Hobbys Yards Hall Chairs & Trolley. Funded by: Barry & Hobbys Yards VEP Capital Contribution from the Hobbys Yards Community Association \$6k	10 (4)	6
4	LRCI Round 2 Variation due to reprioritisation of funding, due to significant changes in costs from initial estimates Culvert Replacement - Belubula Way over Icely Creek Leabeater Street, Lyndhurst - Grubbenbun Creek Bridge Heavy Patching program extension Culvert Approach Repair Program funded under LRCI Round 2. The original budget wasn't included at start of financial year	(367) 219 148 73	73
5	Fixing Local Roads Round 3 - Gravel Resheeting program extension	950	950
6	Stormwater Analysis - Elliot St Drainage Renewal. Offset by: Reduction in Stormwater Drainage Renewals Reduction in Stormwater Analysis - Elliot St Drainage Renewal	17 (6) (11)	-
7	Blayney Treatment Plant - Asset Purchases. Funded from: Reduction in Lining/Replacement Sewer Mains	13 (13)	-
8	Forest Reefs Road, drainage works. Funded from Mining SRV	20	20
9	DSP - Victoria St - Improve access under railway - Construction - Elliot St - Glenorie Road. Funded from: Carcoar St Blayney - Church to Martha St. Alignment of Council funding. Stillingfleet St - SP - Adelaide St - Osman St, project completed Stillingfleet SP & Queen St FP - Osman St - Lee Hostel, KGO (AMP 14B). Project completed under budget	162 (108) (37) (17)	-
10	Richards Lane Reconstruction. Funded from Council portion of Heavy Patching Program	11 (11)	-
11	King George Oval Change Rooms, additional budget required	19	19
12	Successful Repair grant funding for Hobbys Yards Road was higher than anticipated	124	124
13	Minor budget adjustments	7	7
TOTAL			2,048

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/07/21 to 30/09/21

Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2021

Cash & Investments - Council Consolidated

(\$'000's)	Opening Balance 1/07/2021	Carry Forwards	Projected Result Pre QBRS	Other than by QBRS Sep Qtr	Variations for Sep Qtr	Notes	Projected Year End Result
Externally Restricted ⁽¹⁾							
Developer Contributions - General	867		867				978
Developer Contributions - Sewer	996		996				1,075
Unexpended Grants	3,369	(3,092)	277				277
Sewerage Services	5,651	(137)	5,514				5,514
Domestic Waste Management	992		992				992
Voluntary Planning Agreement - Mining	195		195				254
Rates Special Variation - Mining	570		570		(27)	1.8	543
Total Externally Restricted	12,640	(3,229)	9,411	-	(27)		9,633
Internally Restricted ⁽²⁾							
Plant and Vehicle Replacement	918	(123)	795				795
Employees Leave Entitlement	1,007		1,007				1,007
Asset Reserve - Transport	227		227				-
CentrePoint	163		163				135
Election Reserve	95		95				46
Environmental Projects – Belubula River	27		27				27
I.T Reserve	254		254				254
King George Oval	218		218				-
Property Account	1,517		1,517				1,517
Property Account - Borrowings	1,173		1,173				1,026
Quarry	219		219				219
Village Enhancement Program	140	(140)	-				-
Financial Assistance Grant	1,452		1,452	(1,452)			-
Carryover Works	66	(66)	-				-
Total Internally Restricted	7,476	(329)	7,147	(1,452)	-		5,026

(1) Funds that must be spent for a specific purpose

(2) Funds that Council has earmarked for a specific purpose

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21**Cash & Investments Budget Review Statement****Investments**

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$20,322

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 30/09/21**Reconciliation Status**

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

		\$ 000's
Cash at Bank (as per bank statements) - General Fund		946
Cash at Bank (as per bank statements) - Online Saver		2,211
Cash at Bank (as per bank statements) - Reliance Bank		165
Investments on Hand		17,000
less: Unpresented Cheques	(Timing Difference)	-
add: Undeposited Funds	(Timing Difference)	-
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	-
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	
Reconciled Cash at Bank & Investments		20,322
Balance as per Review Statement:		20,322
Difference:		-

Recommended changes to revised budget - Restricted Cash

Budget Variations being recommended include the following material items:

Notes Details

	Variations \$000
i Forest Reefs Road, drainage works	(20)
Errowanbang Road Realignment - Legal Costs	(2)
	(22)
ii Resolution 2108/009. Financial Assistance Program Round 1, Community Donations	(5)
	(5)
TOTAL	(27)

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

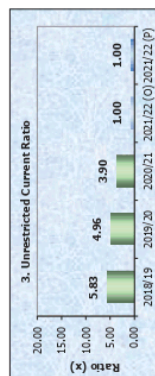
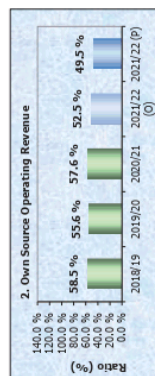
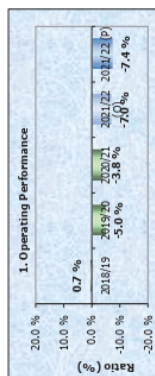
Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 30 September 2021

	Current Projection Amounts 21/22	Indicator 21/22	Original Budget 21/22	Actuals Prior Periods 20/21	19/20
--	--	--------------------	-----------------------------	-----------------------------------	-------

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance					
Operating Revenue (excl. Capital) - Operating Expenses	-1396	-7.4 %	-1296	-3.8 %	-5.0 %
Operating Revenue (excl. Capital Grants & Contributions)	18787		18569		
This ratio measures Council's achievement of containing operating expenditure within operating revenue.					
2. Own Source Operating Revenue					
Operating Revenue (excl. ALL Grants & Contributions)	14102	49.5 %	13967	57.6 %	55.6 %
Total Operating Revenue (incl. Capital Grants & Cont)	28500		26608		
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.					
3. Unrestricted Current Ratio					
Current Assets less all External Restrictions	1	1.00	1.00	3.90	4.96
Current Liabilities less Specific Purpose Liabilities	1				
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.					



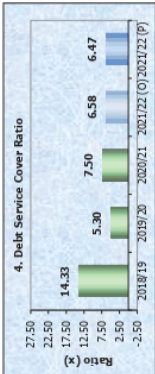
Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Blayney Shire Council

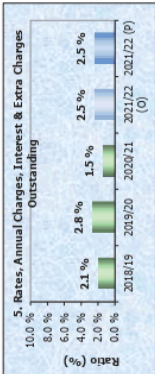
Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 30 September 2021

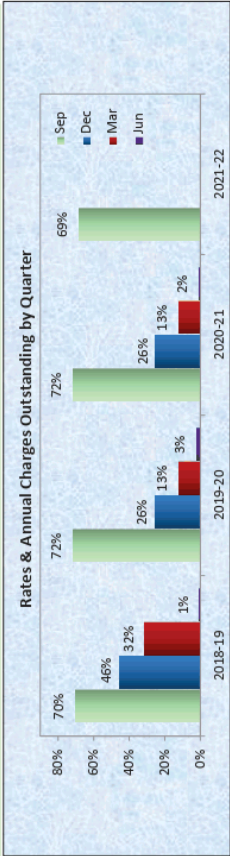
(\$'000's)	Current Projection		Original Budget 21/22	Actuals Prior Periods 20/21 19/20
	Amounts	Indicator		
	21/22	21/22		
NSW Local Government Industry Key Performance Indicators (OLG):				
4. Debt Service Cover Ratio	5548	6.47	5643	7.50
Operating Result before Interest & Dep. exp (EBITDA)	858		858	5.30
Principal Repayments + Borrowing Interest Costs				
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.				



5. Rates, Annual Charges, Interest & Extra Charges Outstanding	2.5	2.5 %	2.5 %	1.5 %	2.8 %
Rates, Annual & Extra Charges Outstanding					
Rates, Annual & Extra Charges Collectible					



To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



Quarterly Budget Review Statement for the period 01/07/21 to 30/09/21						
Contracts Budget Review Statement						
Budget review for the quarter ended 30 September 2021						
Part A - Contracts Listing - contracts entered into during the quarter						
Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Contracts Entered > \$50,000						
Downer EDI	Supply & Install Asphalt - Carcoar St Project	72,900		Ongoing	Y	
Contracts Paid > \$50,000						
Boral Construction Materials	Supply of Road Construction Materials	53,207		Ongoing	Y	
Central NSW Joint Organisation	Membership & Administration	47,523		Ongoing	Y	
	Sewer Revaluation	7,634		Finished	Y	
	Electricity Procurement	5,500		Finished	Y	
CGB Civil	CentrePoint Stormwater, retaining wall, and new water lines	59,929		Ongoing	Y	
	Blayney STP - Labour and Plant to change aerator motor	2,107		Finished	Y	
	Installation of Mechanical Equipment at the BERP	1,320		Finished	Y	
CPB Excavations	Earthworks at Neville Multipurpose Court	56,540		Finished	Y	
	Earthworks to Napier Oval	3,719		Finished	Y	
	Blayney STP - Gabion Rock Resurfacing to Ponds	3,740		Finished	Y	
Data#3 Limited	Licence Renewals	68,140		Ongoing	Y	
Energy Australia	Supply of Electricity	55,160		Ongoing	Y	
Hadlow Earthmoving	Waste Facilities Management Contract	97,213		Ongoing	Y	
	Excavator Wet Hire	34,683		Ongoing	Y	
	Concrete Crushing	21,835		Finished	Y	
	Supply of Topsoil	2,970		Finished	Y	
Hanson Construction Materials	Supply and Delivery of Road Construction Material	111,900		Ongoing	Y	
IT Vision	Annual Licence Fees 01/07/2021 to 30/06/2022	59,856		Ongoing	Y	
JR Richards & Sons	Waste Contract	96,450		Ongoing	Y	
Orange City Council	CW Libraries Qtr 1 Contribution	48,740		Ongoing	Y	
Stabilised Pavements of Australia	Stabilisation Services	85,067		Ongoing	Y	
Statewide Mutual	Insurance	393,564		Ongoing	Y	
Tree of Us Tree Services	Roadside Tree Clearing	55,085		Finished	Y	
YMCA NSW	CentrePoint Management Fee	84,885		Ongoing	Y	
Notes:						
1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.						
2. Contracts for employment are not required to be included.						

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/07/21 to 30/09/21

Contracts Budget Review Statement

Comments & Explanations relating to Contractors Listing

Notes Details

Nil

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/07/21 to 30/09/21

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	61,494	Y
Legal Fees	7,098	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details	\$000
Nil	

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Blayney Shire Council
PART 8:

Loans Summary

Budget review for the quarter ended 30 September 2021

(A) External Loans

	LOAN DETAILS	Loan Term	Original Principal	Int %	Opening Balance 1/07/21	Interest Year to date	Repayments Year to date	Closing Balance 30/09/21	Scheduled completion date
3	Millthorpe Sewer	20	900,000	8.05%	469,856	9,534	22,737	456,653	26-Feb-28
4	Blayney Works Depot	20	600,000	6.73%	125,172	2,169	13,708	113,634	04-Dec-23
5	Blayney Works Depot	20	600,000	6.00%	162,232	2,427	12,933	151,726	21-Dec-24
7	Blayney Bridges Program (LIRS)*	10	1,000,000	5.73%	333,970	4,775	33,015	305,730	22-Jan-24
8	Bridge Replacement Program	20	3,000,000	3.97%	2,658,532	26,386	54,514	2,630,405	15-Feb-38
9	Residential Land Development**	10	1,320,000	2.09%	1,077,542	5,630	36,654	1,046,518	28-Jun-29
10A	CentrePoint	20	2,000,000	2.36%	1,900,661	11,214	31,435	1,880,440	13-Feb-40
10B	Cowriga Creek Bridge	20	500,000	2.36%	475,165	2,803	7,859	470,110	13-Feb-40
			9,920,000	4.66%	7,203,130	64,939	212,854	7,055,215	

* Blayney Bridges Program loan is funded under the Local Infrastructure Renewal Scheme (LIRS) subsidising 4% of the interest payable

** Residential Land Development loan is funded under the Low Cost Loans Initiative (LCLI) subsidising 50% of the interest payable

04) 2020/21 AUDITED FINANCIAL STATEMENTS**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Local Governance and Finance**File No:** FM.FR.1

Recommendation:

1. That Council adopt the 2020/21 Financial Statements and accept the Auditor's Report, as submitted by the NSW Audit Office.
2. That the 2020/21 transfers to and from Council's restricted cash be adopted.

Reason for Report:

For the 2020/21 audited financial statements to be presented to Council.

Report:

Council will receive a presentation on Council's 2020/21 Financial Statements for and on behalf of the NSW Audit Office by contract representative John O'Malley, Director, Intentus Chartered Accountants.

Section 413(3) of the Local Government Act 1993, requires Council to prepare Financial Reports and refer those reports to audit within 4 months after the end of the financial year (s.416 (1)). On completion, s.419 of the Act requires Council to present its audited financial statements, together with the signed auditor's reports, at a meeting of the Council. The date of the above meeting must be no more than 5 weeks after the signing of the auditor's report.

For the 2020/21 financial year Council has presented a net operating result of \$3.69m, with a net operating result before the inclusion of grants and contributions for capital purposes of (\$990k).

After the exclusion of non-cash items incorporated into the income statement there is a cash surplus from operating activities of \$13.7m. This operating cash surplus contributed to funding Council's capital works program for the year, with the remainder of the required funding coming from the proceeds from borrowings, asset sales and Council's reserves.

Council expended \$9.8m on new non-financial assets throughout the year including a number of grant funded projects.

- Local Road & Community Infrastructure – Newbridge Rd
- Fixing Local Roads – Carcoar St Blayney
- Repair program – Hobbys Yards Rd
- Stronger Country Communities Round 3 – Blayney netball courts
- Drought Stimulus Program – Blayney Library Stage 1, Millthorpe Underpass, Dakers Oval amenities and Lyndhurst Recreation ground.

- Drought Communities Program – Dakers Oval fence, Redmond Oval shelter, Newbridge Showground pavilion and King George Oval recycled water pipeline.

Blayney Shire Council

Income Statement

for the year ended 30 June 2021

Original unaudited budget 2021	\$ '000	Notes	Actual 2021	Actual 2020
Income from continuing operations				
11,505	Rates and annual charges	B2-1	11,423	11,244
1,661	User charges and fees	B2-2	1,486	1,459
294	Other revenue	B2-3	244	296
5,097	Grants and contributions provided for operating purposes	B2-4	5,227	4,154
3,227	Grants and contributions provided for capital purposes	B2-4	4,677	6,197
287	Interest and investment income	B2-5	138	283
236	Other income	B2-6	361	4,116
47	Net gains from the disposal of assets	B4-1	–	–
22,354	Total income from continuing operations		23,556	27,749
Expenses from continuing operations				
7,000	Employee benefits and on-costs	B3-1	7,124	7,032
4,266	Materials and services	B3-2	4,388	4,430
278	Borrowing costs	B3-3	262	485
5,721	Depreciation, amortisation and impairment for non-financial assets	B3-4	6,740	5,681
1,015	Other expenses	B3-5	843	802
–	Net losses from the disposal of assets	B4-1	512	1,129
18,280	Total expenses from continuing operations		19,869	19,559
4,074	Operating result from continuing operations		3,687	8,190
4,074	Net operating result for the year attributable to Council		3,687	8,190
847	Net operating result for the year before grants and contributions provided for capital purposes		(990)	1,993

The above Income Statement should be read in conjunction with the accompanying notes.

Blayney Shire Council

Statement of Financial Position

as at 30 June 2021

\$ '000	Notes	2021	2020
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	3,665	3,554
Investments	C1-2	16,500	12,500
Receivables	C1-4	587	580
Inventories	C1-5	1,528	2,173
Contract assets and contract cost assets	C1-6	550	578
Other		63	53
Total current assets		22,893	19,438
Non-current assets			
Investments	C1-2	500	–
Receivables	C1-4	–	70
Infrastructure, property, plant and equipment	C1-8	296,774	289,525
Intangible Assets	C1-10	83	117
Right of use assets	C2-1	40	72
Investments accounted for using the equity method	D2-3	29,835	29,367
Total non-current assets		327,232	319,151
Total assets		350,125	338,589
LIABILITIES			
Current liabilities			
Payables	C3-1	1,533	1,044
Contract liabilities	C3-2	3,369	986
Lease liabilities	C2-1	20	31
Borrowings	C3-3	602	576
Employee benefit provisions	C3-4	2,356	2,238
Provisions	C3-5	–	58
Total current liabilities		7,880	4,933
Non-current liabilities			
Payables	C3-1	2	2
Lease liabilities	C2-1	21	41
Borrowings	C3-3	6,601	7,203
Employee benefit provisions	C3-4	76	109
Provisions	C3-5	952	821
Total non-current liabilities		7,652	8,176
Total liabilities		15,532	13,109
Net assets		334,593	325,480
EQUITY			
Accumulated surplus	C4-1	157,485	153,561
IPPE revaluation reserve	C4-1	177,108	171,919
Council equity interest		334,593	325,480
Total equity		334,593	325,480

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Restricted Cash

In finalisation of the 2020/21 Financial Statements there were some minor changes to restricted cash balances further to that reported to Council on 16 August 2021.

The external restrictions show \$5.68m transfers in and \$2.34m transfers out, for a nett transfer in of \$3.34m. The internal restrictions show \$3.77m transfers in and \$2.68m transfers out, for a nett transfer in of \$1.09m.

The total Restricted Cash balance at 30 June 2021 was \$20.12m with unrestricted cash of \$541k.

A summary of Council's internal and external restrictions is detailed below.

C1-3 Restricted cash, cash equivalents and investments

\$ '000	2021	2021	2020	2020
	Current	Non-current	Current	Non-current
Total cash, cash equivalents and investments	20,165	500	16,054	–

\$ '000	2021	2020
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Details of restrictions

External restrictions – included in liabilities

Specific purpose unexpended grants – general fund	3,369	907
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External restrictions – included in liabilities	3,369	907
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External restrictions – other

External restrictions included in cash, cash equivalents and investments above comprise:

Developer contributions – general	867	683
Developer contributions – sewer fund	996	860
Sewer fund	5,659	5,343
Voluntary planning agreement – mining	195	195
Rates – special variation mining	570	145
Domestic waste management	992	1,171
External restrictions – other	9,279	8,397

Total external restrictions	12,648	9,304
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Internal restrictions

Council has internally restricted cash, cash equivalents and investments as follows:

Plant and vehicle replacement	918	372
Employees leave entitlement	1,007	957
Asset reserve – buildings	–	9
Asset reserve – parks and recreation	–	81
Asset reserve – stormwater	–	52
Asset reserve – transport	227	302
Blayney sports facility master plans	–	12
Centrepont	163	–
Election reserve	95	77
Environmental projects – Belubula River	27	53
Financial assistance grant	1,452	1,417
I.T reserve	254	184
King George Oval	218	258
Property account	1,517	801
Property account - borrowings	1,173	1,320
Quarry remediation	219	200
Village enhancement program	140	126
Carryover works	66	170
Total internal restrictions	7,476	6,391

Total restrictions	20,124	15,695
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Internal restrictions over cash, cash equivalents and investments are those assets restricted only by a resolution of the elected Council.

Performance Indicators

These indicators are intended to be indicative of the financial health and presence of good business management practices being conducted at Council.

G6-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2021	Indicator 2021	Indicators 2020	2019	Benchmark
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1, 2}	(698)	(3.74)%	(4.96)%	(0.91)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	18,648				
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions ¹	13,421	57.54%	56.42%	51.24%	> 60.00%
Total continuing operating revenue ¹	23,325				
3. Unrestricted current ratio					
Current assets less all external restrictions	9,597	3.86x	4.71x	3.94x	> 1.50x
Current liabilities less specific purpose liabilities	2,489				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	6,299	7.26x	5.31x	13.13x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	868				
5. Rates and annual charges outstanding percentage					
Rates and annual charges outstanding	172	1.46%	2.84%	2.27%	< 10.00%
Rates and annual charges collectable	11,753				
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	20,665	17.23	12.72	13.09	> 3.00
Monthly payments from cash flow of operating and financing activities	1,199	mths	mths	mths	mths

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

Risk/Policy/Legislation Considerations:

The Local Government Act (1993) s.416 states that Council's financial statements must be prepared and audited by 31 October 2021. Council's audited financial statements were lodged with the Office of Local Government on 13 October 2021.

The Local Government Act (1993) s.418 requires Council give notice to the public on presentation of the financial statements at least 7 days prior to the meeting and invite submissions to be received. Submissions close 22 November 2021.

Budget Implications:

The income statement reports Council's original budget against actual results. As at 30 June 2021 the Income from Continuing Operations was \$23.56m compared to \$22.35m budgeted.

Actual operating expenditure of \$19.87m compared to \$18.28m budgeted. This resulted in a net operating result from continuing operations of \$3.69m. Net operating result from continuing operations before grants and contributions provided for capital purposes of (\$990k) compared to \$847k budgeted.

Council's original budget for capital expenditure for 2020/21 was \$8.85m before the inclusion of carryover works from 2019/20. Council completed \$9.82m in capital works with a further \$787k works in progress carried over for completion in 2021/22.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) CODE OF CONDUCT COMPLAINTS FOR REPORTING PERIOD**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** GO.RP.1**Recommendation:**

That the report on Code of Conduct complaints for the reporting period to September 2021 be received.

Reason for Report:

For Council to satisfy its obligations regarding annual reporting on Code of Conduct complaints.

Report:

Clause 11.1 of the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW requires the complaints coordinator to report annually to Council on Code of Conduct complaints made in the year to September (reporting period).

The following statistics in the reporting period are provided for Council's information:

Statistic	No.
Total number of complaints made about Councillors and the General Manager under the code of conduct	0
Number of code of conduct complaints referred to a conduct reviewer	0
Number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage	0
The outcome of the reviews of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage	-
Number of code of conduct complaints investigated by a conduct reviewer	0
Number of code of conduct complaints investigated by a conduct review committee	0
The outcome of the reviews of code of conduct complaints investigated by a conduct reviewer or conduct review committee (without identifying particular matters)	-
Number of matters reviewed by the Office of Local Government	0
The outcome of the reviews of code of conduct complaints investigated by the Office of Local Government (without identifying particular matters)	-
Total cost of dealing with code of conduct complaints made about Councillors and the General Manager in the year to September, including staff costs	\$0

The Annual Code of Conduct Complaint Statistics were lodged with the Office of Local Government on 2 November 2021.

Risk/Policy/Legislation Considerations:

The Model Code of Conduct Procedures clause 11.1 requires Council's complaints coordinator to arrange for the above statistics for the period to September to be reported to the council within 3 months of the end of September and provided to the Office of Local Government.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) END OF TERM REPORT 2017-2021

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Local Governance and Finance

File No: GS.LI.1

Recommendation:

That Council receive and endorse the attached End of Term Report for 2017 – 2021.

Reason for Report:

For Council to receive its End of Term Report to inform the community of Council's achievements during its Council term (2017 – 2021)

Report:

Under the NSW State Government's Integrated Planning and Reporting Framework for Local Government in NSW, Council is required to produce an End of Term Report (EOTR) on its progress with implementing the Community Strategic Plan. This report is required to be presented to the last meeting of the outgoing council.

The EOTR will be included as an addendum to the 2020/21 Annual Report. The aim of the EOTR is to provide the community with an update on how the Council is progressing towards achieving its 2018 – 2028 Community Strategic Plan (CSP) adopted in May 2018 by the current Council.

The CSP is a long term plan that identifies what the community's priorities and aspirations are and how they will be achieved. It provides the direction for the provision of key projects and services, which enables Council to meet the needs of our community and deliver good quality services and facilities.

The EOTR outlines the many achievements the current Council has managed in its term.

The outgoing Council can be proud of its achievements that have laid the foundation for fiscal responsibility and good sound management to continue at Council. A new Council coming on board after the December elections has an excellent base to build on with new ideas and community support.

Risk/Policy/Legislation Considerations:

The End of Term report may constitute to be an electoral matter, as prescribed under s.356A Local Government (General) Regulation 2021, because of its potential to impact on voting at the election as it identifies the achievements of the Council over its preceding term.

Accordingly, Council will not publish this document on its website until after the 2021 Local Government Election.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

1 End of Term Report 2017-2021

47 Pages

07) BLAYNEY MEDIUM SCALE SOLAR ARRAY PROJECT**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 3. The Local and Visitor Economy**File No:** ET.LI.2

Recommendation:

That Council;

1. Endorse the Blayney Medium Scale Solar Array project Business Case and refer to the new Council for consideration following receipt of a Peer Review of the Business Case, finalisation of the Capital Expenditure Review and assessment of financial implications.
2. Approve the General Manager progressing discussion with another Council(s) for a potential joint arrangement for the project.
3. Approve a supplementary vote of \$40k from the Property Account, to engage a consultant to prepare documentation required for the Development Application and fees associated with lodgement of the Development Application.

Reason for Report:

For Council to receive an update on the Blayney medium scale Solar Array project following receipt of the Business Case.

Report:

Council at its meeting held 19 July 2021 resolved that investigation be undertaken into the Blayney medium scale Solar Array project and approve the development of a Business Case and Capital Expenditure Review (**Resolution No 2107/015**) .

Development continues on the progression of a solar project which has the potential to deliver zero cost and renewable energy for Council in the long term. In the last month Councillors received an update on the draft Business Case from Constructive Energy. A further presentation of the final Business Case Report was presented to the Renewable Energy Action Plan (REAP) Working Group last week.

The Business Case Report outlines a series of 10 different models for consideration of Council largely based around 3 base scenarios under Revolving Offtake (ROA) or power Pass Through (PPT) arrangements. It is provided to Council in confidence, as there remains commercial information and project cost estimates, which if made public may prejudice an open tender process.

Scenario	Investment required
1. 1.7MW Solar Array - Council's current power needs	\$1.9m - \$2.6m
2. 5MW Solar Array fully funded by Council	\$8.1m
3. 5MW Solar Array jointly funded by Council and another Council based on either a 20:80 or 50:50 ownership	\$8.1m

As part of Council's due diligence an independent Peer Review of the Business Case is being sought to ascertain the reasonableness of assumptions, forecasts and outcomes. Upon completion this will assist to provide Council some assurance and help to identify further risks for consideration when finalising the Capital Expenditure Review of the project.

It is proposed that the General Manager progress discussions with a potential project partner Council or Councils. Should a joint project be approved by Council and developed, it will require Ministerial Consent.

To progress the project, it is recommended that Council commence the preparation of a Development Application. In the event of the project not being progressed by Council, this work can be sold with the subject land to a private developer as a going concern.

Risk/Policy/Legislation Considerations:

The Capital Expenditure Guidelines require Council to undertake a Capital Expenditure Review for capital projects for infrastructure where the cost is expected to exceed the greater of \$1m or 10% of Council's annual ordinary rate revenue (\$930k).

A completed Capital Expenditure Review will be furnished for consideration of the new Council early 2022.

Budget Implications:

In the 2020/21 year Council expended \$410,000 on electricity, this entails network and consumption charges. This project has the potential to assist Council's financial sustainability, help reduce Council's expenditure on electricity while also reducing Council's reliance on coal fired energy.

The Business Case has outlined numerous models of which the following scenarios were deemed by the REAP Working Group would derive the best outcome for Council:

- Selling of LGC's for remaining period program is funded
- Model 3.c - 5MW Solar Array jointly funded under PPT 20:80
- Model 3.d - 5MW Solar Array jointly funded under PPT 50:50

It is also proposed to include Model 1.a - 1.7MW Solar Array with a 20% ROA with a comparison to a “do nothing” model in the Capital Expenditure Review.

Following receipt of the Peer Review and further financial analysis of preferred models a Capital Expenditure Review will be provided on the above scenarios.

Funding expended to date is \$42K for the Business Case including an analysis of Batteries addition to the project and independent Peer Review, which is included in current Operational Plan provisions.

A supplementary vote of funds of \$40K from the Property Account is sought for the Development Application documentation preparation and lodgement.

Enclosures (following report)

Nil

Attachments (separate document)

- | | | |
|---|--|----------|
| 1 | Project Modelling and Analysis for Council Business Case | 31 Pages |
|---|--|----------|

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

08) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Public Infrastructure and Services**File No:** GO.ME.1**Recommendation:**

That the Director Infrastructure Services Monthly Report for November 2021 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:**Topical Matters****Emergency Management COVID-19 Response**

With increased vaccine levels and the subsequent easing of restrictions associated with the pandemic across NSW, the Regional Emergency Operations Centre continues in a virtual context, with LEOCON/LEMO meetings held once a week, and Chifley Police District (Bathurst) Committee meetings now fortnightly. The Central West Police District (Orange) has now ceased activity unless a heightened level of response is again required.

Council continues to undertake sewer sampling on a weekly basis, which commenced at the end of August upon request from the NSW Public Health Unit. The most recent results from 25 October did not detect virus fragments, but the 2 November did detect fragments. Council is encouraging staff and the general public to continue physical distancing, good hygiene and COVID testing if they show any flu like symptoms.

Testing numbers continue to remain low, and remains a concern to the Local Health District, with testing continuing to be offered at the Hospital.

Council continues to utilise its media platforms to promote testing and vaccination. NSW Health delivered the second dose vaccination clinic at the Blayney Shire Community Centre on 30 October with a total of 61 doses administered.

Mainstreet Plans

Following the online community engagement sessions for Millthorpe and Blayney, Council has now undertaken a 6 week public comment/submission period. During this time the community was provided the opportunity to provide their thoughts in writing or provide a response to Council's online survey, which closed at the end of October.

We obtained a significant amount of feedback for both locations, which was fantastic and has offered us great insight into what the community and residents value in each location, and what we can look to improve upon.

Public submissions and survey results have been provided to Place Design Group, and a summary of the positive aspects aligned into the themes of movement and place, which are key focuses of Transport for NSW (TfNSW) and important to ensuring TfNSW remain engaged in the process, and any future outcomes as they relate to speed zones, Adelaide and Park Streets.

Upon finalising the summary sheets, these will be provided to the Blayney Town Association and Millthorpe Village Committee, as well as community Project Updates for each location. Further concepts will then be provided seeking further community feedback after the New Year.

Major Contracts

KGO Change Rooms

The contractor has been clarifying some matters identified by Council in the most recent set of drawings and has amended them accordingly. Excavation works have commenced on both the northern and southern sides, with the removal of the existing pavement, ready for the 150mm gravel layer and then the 100mm concrete slab.

Gallymont Road Bridge

Some further site investigations have identified the bridge requiring a lift. The construction drawings are currently being amended to reflect this. Some potholing has occurred on site due to conflicting advice from the geotechnical report. Wet weather has delayed the demolition of the bridge, however the contractor has proposed an expedited program which ensures delivery before Christmas.

Bridges Replacement Tender

Negotiations are underway for the Bridges Replacement Tender, with the Boondaroo Road bridge being outlined in a separate report.

Major Works

Carcoar Street

The prime seal of Stage 4 road works has been installed, with the only item remaining on this section of road being the asphalt surface.

Wet weather has delayed the reseal of the approaching streets and it is expected this will be rescheduled in the coming weeks. Following placement of the asphalt on Stage 4, Council will install a concrete traffic island and have the line marking completed.

Panuara Road Reconstruction

The contractor has been engaged and the project initiation meeting has taken place. The contractor is currently preparing a detailed project timeline, management plans and quality plans.

The intention is that the project will be broken into six stages. The contractor intends to commence and complete the first stage prior to the end of December.

Hobby's Yards Road Repair

Stage 1 (first 900m from Three Brothers Road) toward Blayney is underway with the boxing out of the road underway and base material continuing to be imported.

Culvert work has commenced, involving placement of a crown slab over an existing set of twin box culverts, which had the scope extended to include a new wingwall on one side due to substantial failures discovered during excavation.

Trees that encroached too close to the clear zone of the road were assessed by an environmental specialist prior to their removal. Negotiations continue with a contractor for the relocation of a power pole which is in very close proximity of the new road.

It is expected that Stage 1 will be completed towards the end of November.

Stormwater Drainage – Oliver Street to Frog Hollow

The majority of planning is complete and materials have been ordered. Council has signed an agreement with Jemena for the relocation of a gas main as part of this project.

Due to the substantial ground water there are concerns with risks of trench collapse and insufficient dry-back if wet weather is encountered. The decision has been made to delay project commencement until early January to mitigate these risks.

Road Maintenance Works

Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the Moorilda/Barry area, Lyndhurst, Felltimber Road, Forest Reefs area and Four Mile Creek Road.

Gravel Re-sheeting

Gravel re-sheeting works are currently on hold, due to the moisture content of the road base material.

Heavy Patching

The heavy patching work on Spring Terrace Road has been completed and the road bitumen sealed, with only the guide posting and signage remaining.

The road allocations for additional heavy patching are provided in a separate report.

Reseals

These have been scoped and the seal designs are currently underway.

The road allocations for these projects is provided in a separate report.

Culvert Renewal Program

A quotation for works to address concrete spalling in culverts was released and submissions are currently being assessed by Council officers.

The locations of these projects are provided in a separate report.

Footpaths

Victoria Street Millthorpe Underpass Footpath

The road portion of this project has been scoped and due to commence in the second week of November. It has been identified that replacement of a small box culvert that crosses the road, will be included in the scope of this project.

Boomerang Street, Millthorpe

The footpath linking the 2020/21 footpath works to the Millthorpe Skate Park is underway. Council staff will look to remediate an open drain as part of this work.

Assets

Asset staff have completed gravel road inspections and have begun footpath defect inspections and are preparing to assess pram ramps in the coming weeks.

Parks and Recreation

With the arrival of warmer weather, and ongoing rain we are continue to see an increase in routine maintenance, with open spaces and sporting ovals.

Lyndhurst Recreation Ground

Goal posts at the Lyndhurst Recreation Ground have been removed for the cricket season and will be re-installed prior the football season.

Redmond Oval Junior Skate Park

Council's contractor has commenced work on site, and Council staff have commenced work on the new shared path connecting the skate park to the existing network near the school.

Neville Multipurpose Court

The concrete playing surface has now been poured and appropriately saw cut. The fencing is now underway, and the linking footpath is scheduled for completion in the coming weeks. Following the curing of the concrete slab, the acrylic surface is booked to be completed in early December.

Wastewater

The NSW Public Health Unit has requested Council undertake sampling for COVID-19 testing, once per week. The most recent sample from 25 October had not detected any fragments of the virus, but the 2 November testing detected fragments.

System testing for the Recycled Effluent Plant has identified an issue with crustacean intake blocking the filters. As a result, a “first flush” system will be required. These materials have arrived and will be installed in the coming week.

When completed, the validation process is to commence to enable a Section 60 approval to be issued by NSW Department of Planning, Industry and Environment. A Third Party User Agreement is currently in draft for external access to the supply.

Fleet and Plant

Workshop staff have been busy performing regular services and repairs on fleet and plant.

Risk/Policy/Legislation Considerations:

Information report only

Budget Implications:

Information report only

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) ROAD ALLOCATIONS 2021/22**Department:** Infrastructure Services**Author:** Manager Operations**CSP Link:** 1. Public Infrastructure and Services**File No:** RD.MT.1**Recommendation:**

That Council receive and note the proposed work locations for the reseal, heavy patching and culvert renewal programs for 2021/22.

Reason for Report:

To provide Councillors with information on the allocation of funding across Council's infrastructure.

Report:

The location of reseals, heavy patching and culvert renewal works has been determined for the 2021/22 financial year within funding allocations.

Resealing

The resealing budget for 2021/22 is \$416,200. Based upon the outcomes of the sealed road condition assessment by ARRB in September 2019, and following completion of the 2020/21 program, Council currently has 2.5 km of seal in very poor condition (condition 5), with a further 7.4 km in poor condition (condition 4).

A lot of the condition 5 seals are small sections leading into unsealed roads. These are not economical to complete with a contractor, so Council staff will utilise our patching truck to undertake cost effective reseals on these sections.

<u>Road</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Cost</u>
Forest Reefs Road	Burtons Lane - 300m	Spring Terrace Road + 250m	0.85 km	\$40,000
Spring Hill Road	Forest Reefs Road	End of Seal	0.8 km	\$30,000
Spring Terrace Road	Forest Reefs Road	Bulb Farm Lane +160m	1.9 km	\$72,000
Crouch Street	Carcoar St	Barry Road	1.3 km	\$40,000
Barry Road	Crouch St +600m	Crouch St +1650m	1.05 km	\$33,000
Neville Road	Crouch Street	30m past Major Culvert	1.82 km	\$62,000
Total Allocated			7.72 km	\$277,000

The seal designs are not yet completed, so final estimates are not yet available. Depending on the seal design, and the prevailing oil price at the time of works, prices can vary between -20%/+10% from what is estimated.

The current budget has not been fully allocated. Further reseals will be scoped as the season develops or will be used to contribute to the growing need for additional heavy patching in the Shire.

Heavy Patching

The heavy patching budget for 2021/22 is \$516,907. Recent condition assessments determined the following areas for heavy patching.

<u>Road</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Cost</u>
Spring Terrace Road	Bulb Farm Lane +160m	Bulb Farm Lane +710m	0.65km	\$160,000
Long Swamp Road*	Tallwood Road +300m	Carbine Road	1 km	\$200,000
Moorilda Road **	Various Patches			TBD
Neville Road**				
Total Allocated				\$360,000

*Council has also applied to re-allocate LRCI Phase 2 funds to the Long Swamp Road project. If this is successful, the scope of works will be increased on Neville and Moorilda Roads.

**Exact patch locations on Neville Road and Moorilda Road have not been confirmed or had geotechnical investigation. Following the confirmed pavement design these projects will be appropriately scoped and estimated.

Culvert Renewal

The culvert renewal budget for 2021/22 is \$500,000. Following condition assessments the following sites have been scoped for renewal works.

<u>Location</u>	<u>Scope</u>	<u>Cost</u>
Hobbys Yards Road; 415m west of Three Brothers Road	Spalling Repair Contract	\$45,000
Hobbys Yards Road; 150m South East of Dowsetts Lane	Spalling Repair Contract	\$80,000
Matthews Road; 835m east of Carcoar Road	Extend and renew 600 culvert	\$15,000
Matthews Road; 1570m east of Carcoar Road	Extend and renew 375 culvert	\$10,000
Vittoria Road; 736m east of Pretty Plains Road	Spalling Repair Contract	\$48,000
Browns Creek Road; 35m west of Westons Lane	Spalling Repair Contract	\$45,000

Glenlea Road; North of Myers Lane	Spalling Repair Contract	\$60,000
Errowanbang Road; 1050m North of Midwestern Hwy	Spalling Repair Contract	\$42,000
Doust Street; between Carcoar & Burton Streets	Full reconstruction	\$120,000
Total Allocated		\$465,000

The Spalling Repair Contract has been released as a request for quotation and is currently being reviewed by Council officers.

The Doust Street culvert has been able to be scoped economically, using large box culverts that were donated to Council many years ago. These have been assessed and remain at Condition 1 and suitable for new construction.

Risk/Policy/Legislation Considerations:

The heavy patching works are identified as at 1 November 2021, and could change into the future dependant on the prevailing weather conditions. Council officers will re-prioritise works within the budget as needed.

Budget Implications:

All works scheduled are within Council's budget allocation for 2021/22.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) RECYCLED WATER CHARGE**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Public Infrastructure and Services**File No:** WA.DC.1

Recommendation:

1. That the proposed Recycled Water Charge of \$2.60 per kL be exhibited for a period of not less than 28 days.
2. Should no written submissions be received during the public exhibition, the 2021/22 Operational Plan be amended to include the new Recycled Water Charge.

Reason for Report:

To inform Council of the costs and return on investment for the Recycled Water Treatment Plant and determine an appropriate charge for selling of this water.

Report:

Council is approaching practical completion of the Recycled Water Treatment Plant (RWTP) at the Blayney Sewer Treatment Works in Blayney.

The RWTP will produce safe water for irrigation on sports fields, open spaces and for construction works.

A Council Policy is currently being finalised to articulate the business interactions between the Sewer Fund (owner of the RWTP) and General Fund as owner of the sporting/open space, and purchaser of water. A Third Party User agreement, currently in draft is also being reviewed.

Another part of this work is the need to determine consumption charges applicable for: -

- 1) Sales to Council's General fund for irrigation of parks and construction purposes.
- 2) Sales to Commercial businesses.

The intention of the charging structure is to achieve full cost recovery (including depreciation), whilst keeping costs to Council as low as possible.

The objectives of the charging structure are:-

- Achieve 4% Return on Investment (ROI) annually
- Achieve 100% cumulative ROI in 10-12 year range (Payback of investment)
- Achieve 200% cumulative ROI over 30 year life (Recovery of costs to replace plant)
- Unit rate lesser than CTW potable water charge (\$3.50 / kL (2021/22))

A series of assumptions were identified and a number of scenarios have been considered when developing the proposed charging structure, including:-

1. Worst Case

- Infigen/Iberdrola request 63,500 kL for period Dec 21 – Aug 22
- No other consumption for 30 years
- Small private sales of 60 kL per annum

2. Best Case (Early drought)

- Infigen/Iberdrola request 63,500 kL for period Dec 21 – Aug 22
- Additional demand for 300,000 kL per annum for 3 in every 8 years, and 100,000 kL per annum for remaining 5 years.
- 300,000 kL from year 3, and 100,000 kL from year 6.
- Small private sales of 60 kL per annum

3. Best Case (Late drought)

- Infigen/Iberdrola request 63,500 kL for period Dec 21 – Aug 22
- Additional demand for 300,000 kL per annum for 3 in every 8 years, and 100,000 kL per annum for remaining 5 years.
- 100,000 kL from year 3, and 300,000 kL from year 6.
- Small private sales of 60 kL per annum

It should be noted that demand from another large consumer would present an opportunity for Council to reduce charges significantly. Due to the commercial sensitivity of such consideration the calculation sheets are presented as confidential attachments.

The return on investment of each scenario is provided below:-

Scenario	Return on Investment (ROI)	
	100% (yrs)	200% (yrs)
1.	11	28
2.	11	23
3.	12	26

Should there be no commercial consumption, and Council obtained water for the irrigation needs of Napier and KGO Ovals, the provision of 8,000kL for construction purposes annually, and to satisfy the objectives as outlined above, a consumption charge of \$3.00 / kL would have to be charged.

Risk/Policy/Legislation Considerations:

Council continues to prepare a draft policy and third party user agreement.

Budget Implications:

Council's General Fund will derive a saving per unit of water consumed for irrigation purposes of \$0.90 / kL (2021/22) compared to the cost of potable water currently used to irrigate King George Oval. This is estimated to be approximately \$18,000 per annum.

The Sewer Fund will achieve full cost recovery for this project in 11 years.

Enclosures (following report)

Nil

Attachments (separate document)

- 1** Recycled Water Charges - Worst Case 4 Pages
This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.
- 2** Recycled Water Charges - Best Case Early 4 Pages
This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.
- 3** Recycled Water Charges - Best Case Late 4 Pages
This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

**11) DA118/2017/1 - ERECTION OF A DWELLING - 2249
ERROWANBANG ROAD, FOREST REEFS**

Department: Planning and Environmental Services

Author: Manager Planning

CSP Link: 4. Community, Sport, Heritage and Culture

File No: DB.AB.1189

Recommendation:

That Council consents to the Section 4.55 (2) Modification Application DA118/2017/1 for the construction of a Dwelling, farm shed and swimming pool on Lot 2 DP508522 and Lot 352 DP750367 – being 2249 Errowanbang Road, Forest Reef subject to the recommended conditions of consent.

Reason for Report:

The Modification Application has been referred to Council for determination on the basis that two submissions have been received when the proposed modification was notified. The issues raised in the submission are addressed in the body of this report.

Executive Summary

Development application DA118/2017 was determined under delegation on the 25 September 2018 for the construction of a residential dwelling, demolition of an existing shed and the construction of a garage. The consent was granted with 31 conditions of development consent and is due to lapse on the 25 September 2023, in accordance with the COVID 19 amendments the lapsing period is extended until 25 September 2025.

The site is an existing holding in accordance with the provisions of Clause 4.2A (6) of the Blayney Local Environmental Plan 2013 and as such is reliant upon development consent 118/2017 for the permissibility of a dwelling.

Council's consent is sought for a modification of DA118/2017 which includes; the construction of a dwelling, farm shed and swimming pool on Lot 2 DP508522 – being 2249 Errowanbang Road, Forest Reefs (the 'subject property').

The application for the Section 4.55 (2) modification was lodged on the 26 August, 2021 to modify the existing consent in the following manner:

- The construction of a dwelling in a relocated position on the allotment;
- The construction of a shed, not a garage in a relocated position on the allotment;
- The installation of a swimming pool;
- The relocation of the approved access point off Errowanbang Road to an existing entrance from an unnamed crown road reserve off Errowanbang Road.

The subject property comprises a total area in the order 30.73ha with frontage to Errowanbang Road. The property contains an existing uninhabited and dilapidated dwelling and shed towards the south western elevation of the allotment, located adjacent to the entrance to the subject property off a partially formed crown road reserve.

Plans submitted with the Section 4.55(2) application show the proposed single storey *Dwelling*, shed and swimming pool to be located towards the northern western end of the subject property, being setback in the order of 163m from the northern boundary and 63m from the closest (western) boundary. The dwelling is positioned on the highest elevation of the allotment (approximately 970ahd) with an outlook and orientation to the east.

The proposed development is consistent with the relevant objectives, aims, performance criteria and acceptable solutions of the Blayney Local Environmental Plan 2012 (Blayney LEP 2012) and Blayney Development Control Plan 2018 (Blayney DCP 2018).

As submissions were received during the notification period of the original development application, accordingly the Section 4.55(2) application was again notified, in accordance with the Blayney Shire Community Participation Plan.

As a result of notifying the modification two submissions were received; one from a landowner to the immediate north east and another landowner to the west who accesses off the unformed crown road reserve. In summary, the submissions identified the following:

Submission 1

- The landowners object to the proposed development.
- The unnamed road utilised as the proposed access to the site is a Crown Road that is currently not gazetted as a public road and not maintained by Council.
- Works have been undertaken on the road including tree removal without consent.
- Concerns relating to safety issues associated to the intersection of Errowanbang Road and the unnamed road.
- Request's traffic calming devices to reduce the speed on both approaches to the intersection. It is proposed that the speed limit be reduced to 80kph along Errowanbang road from the intersection with Tallwood Road and Wattersons Lane.

Submission 2:

- The landowners object to the proposed development;
- The submission requests that as condition of DA approval the applicant a buffer of tall screening along their property's northern boundary.

The issues raised in the submissions are acknowledged and the issues associated with legal and practical access to the subject site are consistent with the issues identified by staff and as discussed with the landowner during pre-lodgement advice regarding the proposed modification.

In relation to comments concerning sight safety concerns for the intersection of Errowanbang road and the unnamed road, Council's Design and Development Engineer advises that the requirement for a road signposted at 100 km/h is approximately 250m. Council's Design and Development Engineer will investigate the available sight distance at this locality with recommendations made to Traffic Committee as to methods to alleviate any issues found.

Council's Design and Development Engineer advises that for the required upgrade of the road there will be some minor removal of vegetation to construct the road, primarily of introduced species, with some clearing of native saplings. Some vegetation will need to be removed and some cut back to allow construction. The impacts for this aspect of the proposed development are considered relatively minor.

Concerns relating to the potential for a loss of privacy have been addressed using the acceptable solutions of Part C4.2 of the Blayney Development Control Plan 2018 and it is considered that the boundary setback, in excess of 160m provides satisfactory separation and buffer. No further treatment and/or requirement is proposed in the conditions of the development consent.

Notwithstanding, having considered the submissions and reviewed the relevant background information, it is considered that the proposed development should be approved subject to meeting the relevant proposed conditions of consent.

Report:

As proposed, the dwelling will be located towards the north western elevation of the subject property, being setback in the order of 163m from the northern boundary and 63m from the closest (western) boundary.

The proposed *Dwelling* would be finished in Colourbond cladding in 'Monument' and sections of selected stone and timber cladding. The roof cladding is to be Colourbond. The shed will be located on the southern side of the dwelling and will be 200m² in size to be used for storage associated to the residential use of the land.

The proposed pool is to be located on the eastern elevation supported by a stone retaining wall and surrounded by a glass swimming pool barrier.

Existing Conditions

The existing conditions of the subject property and surrounding area are illustrated in Figure 1 - 4 below.



Figure 1: Existing Conditions Plan (Subject property identified by heavy red line. North to the top of page)



Figure 2: Original Development Consent and proposed modification

Original Development Consent

Blue rectangle – location of house

Blue circle – location of property entrance off Errowanbang Road

Proposed Modification

Yellow rectangle – location of proposed house

Yellow line – Unnamed Crown Road reserve (which modification seeks to use an existing gate at the end of the unnamed Crown Road reserve to access the property)



Figure 3: Approximate proposed location of Dwelling (looking North) on elevated section of the subject property as indicated.



Figure 4: Existing Unnamed access Road viewed from gateway entrance to the subject property looking south.

ASSESSMENT - ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

Section 1.7 – Application of Part 7 of the Biodiversity Conservation Act 2016 and Part 7A of the Fisheries Management Act 1994

Section 1.7 of the EP&A Act 1979 identifies that Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994* have effect in connection with terrestrial and aquatic environments.

Having regard to the relevant provisions and based on an inspection of the subject property, it is considered that the proposed development is not likely to have a significant effect any threatened species, population or ecological communities or their habitats.

Section 4.15 - Evaluation

Section 4.15(1)(a)(i) The Provisions of any Environmental Planning Instrument

Blayney Local Environmental Plan 2012

Part 1 – Preliminary

Clause 1.2 Aims of Plan

The proposed development is considered to be consistent with the broad aims of the *Blayney Local Environmental Plan 2012*. Relevant issues are addressed in the body of this report.

Clause 1.7 Maps

Land zoning:	RU1 Primary Production
Lot size:	30.73ha
Heritage:	N/A
Terrestrial biodiversity:	Yes
Groundwater vulnerability:	Yes
Drinking water catchment:	N/A
Watercourse:	N/A
Flood:	N/A

Clause 1.9A – Suspension of Covenants, Agreements and Instruments

Clause 1.9A provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions:

- a covenant imposed by the Council or that the Council requires to be imposed, or
- any prescribed instrument within the meaning of section 183A of the Crown Lands Act 1989, or
- any conservation agreement within the meaning of the National Parks and Wildlife Act 1974, or
- any Trust agreement within the meaning of the Nature Conservation Trust Act 2001, or
- any property vegetation plan within the meaning of the Native Vegetation Act 2003, or
- any biobanking agreement within the meaning of Part 7A of the Threatened Species Conservation Act 1995, or

- any planning agreement within the meaning of Division 6 of Part 4 of the Act.

This clause does not affect the rights or interest of any public authority under any registered instruments.

A search of Council's records indicates that the subject property is not affected by any of the foregoing covenants, instruments, agreements or plans.

Part 2 – Permitted or prohibited development

Clause 2.3 – Zone objectives and Land Use Table

The subject property is zoned RU1 Primary Production. The objectives of the zone seeks to:

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To minimise the fragmentation and alienation of resource lands.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.
- To enable function centres, restaurants and appropriate forms of tourist and visitor accommodation to be developed in conjunction with agricultural uses.

The proposed *Dwelling*, ancillary shed, and swimming pool are considered to be generally consistent with the foregoing objectives subject to meeting the recommended conditions of consent.

Part 4 - Principal development standards

Clause 4.2A Erection of dwelling houses or dual occupancies on land in certain rural zones

Clause 4.2A seeks to minimise unplanned rural residential development, and to enable the replacement of lawfully erected dwelling houses or dual occupancies in rural and environmental protection zones.

Specifically, Clause 4.2A (3)(e) requires that development consent must not be granted for the erection of a dwelling house or dual occupancy on land to which this clause applies, unless the land is an existing holding.

Correspondence to the applicant of DA 118/2017 confirms:

"A search of Councils records indicates that the subject land is the whole of an existing holding and as such a dwelling may be permissible under the provisions of Clause 4.2A(3)(e) of the BLEP 2012 subject to development consent. This provision will cease on 23 November 2017. Should a DA for a dwelling not be lodged prior to that date (23 November 2017) the ability to erect a dwelling on the land will be lost."

Please note that Council would require the land to be consolidated as a part of any approval for a dwelling."

A condition of development consent has been imposed requiring consolidation of Lot 2 DP508522 and Lot 352 DP750367 into one allotment.

Part 5 – Miscellaneous provisions**Clause 5.16 Subdivision of, or dwellings on, land in certain rural, residential or environmental protection zones**

Clause 5.16 seeks to minimise potential land use conflict between existing and proposed development on land in the rural, residential or environment protection zones concerned (particularly between residential land uses and other rural land uses).

Specifically, Clause 5.16 requires that prior to the grant of development consent the consent authority must consider the following:

- a) The existing uses and approved uses of land in the vicinity of the development;
- b) Whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development;
- c) Whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b);
- d) Any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c).

The surrounding land uses are illustrated in Figure 1, above.

Land uses to the north, south, east and west are predominately rural with ancillary dwelling houses.

Part 6 – Additional local provisions**Clause 6.2 Stormwater management**

Clause 6.2 seeks to minimise the impacts of urban stormwater on land to which this clause applies and on adjoining properties, native bushland and receiving waters.

The proposed dwelling and pool will rely on roof water storage for practical and potable use. The proposed development will incorporate a 100,000 litre roof water storage tank and any overflow will be required to be directed away from the effluent disposal area and contained within the property.

Clause 6.3 Terrestrial biodiversity

Clause 6.3 seeks to maintain and to protect terrestrial biodiversity, in particular native fauna, flora and their habitats.

A portion of the unnamed road is identified as being Terrestrial biodiversity on the Natural Resource – Biodiversity map in the Blayney LEP 2012, however the proposed dwelling and associated onsite waste water system will be located outside this area.

Council's Design and Development Engineer has advised for the required upgrade of the unnamed road to Council standards, there will only be some minor removal of vegetation to construct the road, primarily of introduced species, with some clearing of small native saplings. Some vegetation will need to be removed and some cut back to allow construction. The impacts for this aspect of the proposed development are considered relatively minor.

Clause 6.4 Groundwater vulnerability

Clause 6.4 seeks to maintain the hydrological functions of key groundwater systems and protect vulnerable groundwater resources from depletion and contamination as a result of development.

A portion of Lot 352 is identified as being Groundwater vulnerable, however the proposed dwelling and associated onsite waste water system will be located outside this area. An effluent management study was submitted with the Development Application. Subject to the provision of an amended effluent disposal envelope being provided, no issues have been identified in the disposal of onsite waste water from the development site.

Clause 6.8 Essential services

Clause 6.8 requires that development consent must not be granted to development unless the consent authority is satisfied that any of the services that are essential for the development are available or that adequate arrangements have been made to make them available when required.

Essential services are identified as the supply of water, the supply of electricity, the disposal and management of sewage, stormwater drainage / conservation and suitable vehicle access.

It is understood that all necessary essential services are either available or can be made available to the subject property. In particular, the following is noted:

- A 100,000L rainwater tank is proposed;
- An effluent management report was approved as part of the original Development Application. An amended report is required to be submitted prior to the issue of a Section 68 Application;
- Electricity is available to the subject property;
- The proposed development includes the provision of access of an existing Crown Road reserve as its method of legal and practical access to the site. The Crown Road is currently not formed to Council's standard and is not gazetted as a public road. In order to meet the requirements of this Clause Council's Infrastructure Services Department has recommended specific conditions of consent regarding legal and practical access to the subject property.

Specifically, it is recommended that conditions of consent be applied which require;

- **DESIGN NEW ROAD TO ENGINEERING STANDARD**

Unnamed Road is to be designed in accordance with *WBC Guidelines for Engineering Works* as a rural residential road. The road is to extend from the edge of the carriageway of Errowanbang Rd to the proposed property access. This road is to be a minimum of 6m wide, and is to be appropriately formed and contain suitable measures for the prevention of soil erosion, including table drains and piped culverts where necessary.

- **INTERSECTION IMPROVEMENTS**

The intersection of Errowanbang Road and Unnamed Road is to be reconstructed, to include sealing of the unnamed road for a distance of 15 m from the edge of bitumen of Errowanbang Rd.

Works are to be carried out in accordance with the provisions of *WBC Guidelines for Engineering Works*. Full details of proposed works are to be submitted to and approved by Council prior to issue of the Construction Certificate.

- **NEW GATE – RURAL**

An all-weather 2WD vehicular access is to be constructed the proposed allotment. Such access shall include:

- a. a gate or stock grid set back a minimum distance of fifteen (15) metres from the edge of the public road.
- b. a minimum 4.0 metre wide gravel footway crossing, extending from the edge of the bitumen seal on the public road to the entrance gate or stock grid.
- c. a 150 mm thick 3.0 metre wide concrete dish drain or 450 mm minimum diameter reinforced concrete pipe culvert with headwalls, aligned with the table drain in the public road.

Note: Any new vehicular access points are to be located such that all RMS stopping sight distances are achieved.

- **MAINTAIN ACCESS**

For the duration of works, the developer shall maintain access to all/any lots affected by the construction of the proposed access road. Subject to meeting the relevant conditions of consent, it is recommended that the proposed development be approved.

It is noted that two properties already use the unnamed road for access to their properties. Utilisation of the unnamed road by a third property is considered a positive outcome in this precinct as it clusters and prevents a new property entrance having to be created approximately 350m further east on Errowanabang road.

State Environmental Planning Policy 55 – Remediation of Land

State Environmental Planning Policy 55 – Remediation of Land (SEPP55) requires that a consent authority must not consent to the carrying out of development of land unless it has considered whether the land is contaminated; is satisfied that the land is suitable in its contaminated state for the development that is proposed, and if the land requires remediation to be made suitable for the proposed development it is satisfied that the land will be remediated before the land is used for that purpose.

Furthermore, SEPP 55 requires that before determining an application to carry out development that would involve a change of use of land (specified in subclause 4 of the SEPP), the consent authority must consider a preliminary investigation of the land concerned.

There is no evidence of a contaminating land use in the immediate vicinity of the proposed dwelling.

State Environmental Planning Policy – Koala Habitat Protection

State Environmental Planning Policy – Koala Habitat Protection applies to the unnamed road.

Given that the subject property is substantially cleared and that the proposed development will not result in the loss of any native tree species, it is considered that there will be no impact on koala habitat.

Section 4.15(1)(a)(ii) Any proposed instrument that is or has been the subject of public consultation under the Act and has been notified to the consent authority

Not applicable.

Section 4.15(1)(a)(iii) Any Development Control Plan Blayney Shire Development Control Plan 2018

It is noted that the Blayney Development Control Plan 2018 was not considered at the time of granting consent for DA118/2017, Part C has been generally considered as acceptable development standards in association to the submissions received.

Part C – Residential

Part C – Residential of the DCP applies to development applications for a wide range of dwellings, residential accommodation types and ancillary development. The relevant provisions of Part C are addressed below:

C4 Large Lot & Rural

C4.1 Building Setbacks

C4.1 Building Setbacks seeks to maximise residential amenity on larger lots with appropriate setbacks from road noise and/or dust and visual and acoustic privacy between adjacent dwellings.

The acceptable minimum setback for a dwelling on a lot zoned RU1, is 20m from a public road frontage and 50m from a side or rear boundary.

The development as proposed is consistent with the acceptable solution.

C4.2 Building Siting & Buffers

C4.2 seeks to minimise conflict between land uses within this zone and land uses within adjoining zones; minimise impacts on environmentally sensitive locations and scenic quality; ensure buildings are sited to avoid impacts from natural hazards or impact on environmentally sensitive areas; and protect and enhance residential amenity.

The proposed development is consistent with the relevant acceptable solutions. In particular, it is noted that:

- The proposed *Dwelling* will not impact on any existing or significant native trees;
- The proposed *Dwelling* is not adjoining any sensitive receivers;
- The proposed *Dwelling* whilst orientated to the north east will not overlook a habitable room or private open space of any existing dwelling in the immediate vicinity. The proposed use of the room to the east are predominately bedrooms with two small windows in the living room. However, the orientation of the living areas and main areas of glazing are to the east. The setback to the neighbouring dwelling to the north is over 160m.

Part G – Environmental Management & Hazards is a relevant requirement under C4.2 and is addressed below.

C4.3 Visual Impact

C4.3 seeks to ensure that the scale, footprint, height and materials of any building must seek to integrate any buildings into the landscape and protect important skyline views.

The proposed development is generally consistent with the relevant acceptable solutions.

C7 Access & Parking

C7.1 Vehicle Parking

C7.1 seeks to ensure that there is sufficient on-site car parking for the proposed use(s) so that there is not an unreasonable reliance on on-street or off-site parking that impacts on other users.

The proposed development is consistent with the relevant acceptable solutions. Adequate space is available on-site for vehicle parking.

C7.3 New Access, Entrances & Driveways (Rural Areas)

C7.3 seeks to ensure that all lots have a safe and effective access / entrance and any new driveway minimises impacts on public roads and adjacent dwellings.

The proposed development includes the provision of access off an existing Crown Road reserve as its method of legal and practical access to the site. The Crown Road is currently not formed to Council standard and is not gazetted as a public road. In order to meet the requirements of the DCP Council's Infrastructure Services Department has recommended specific conditions of consent regarding access to the subject property.

C8 Site Planning, Earthworks & Utilities**C8.1 Site Planning**

C8.1 seeks to ensure that the design of any significant new development is based on a site analysis of any relevant opportunities and constraints of the site and (taking into account any other relevant controls in BLEP 2012 and this DCP).

The proposed development is consistent with the relevant acceptable solutions. In particular, it is considered that proposed development

- Presents an adequate response to the topography of the subject property, the climate and surrounding natural environment;
- Avoids natural hazards;
- Integrates with the surrounding built form and landscape character; and
- Maintains reasonable residential amenity.

C8.2 Water & Energy Efficiency

C8.2 seeks promote dwelling design that is water and energy efficient, thermally comfortable, and minimises the need for mechanical heating and cooling in accordance with NSW State Government requirements.

The proposed development meets the performance requirements for water, energy and thermal efficiency as required by the BSAIX Certificate. The proposal will incorporate the installation of a 100,000L water tank.

C8.3 Design Principles (Advisory only)

No assessment required.

C8.4 Earthworks

C8.4 seeks to ensure that earthworks will not have a detrimental impact on environmental functions and processes, neighbouring uses, or cultural or heritage items; minimise cut and/or fill or site and potential erosion and sediment entering stormwater systems or watercourses or impacting on adjoining properties; and avoid contaminated fill being relocated or used on sites.

The proposed development is consistent with the relevant acceptable solutions.

In particular, it is noted that the proposed development will be located on a relatively level section of the ridge has been designed to be constructed so that the proposed cut and fill will be minimal with the inground pool to the east on the downward slope., which respond to the slope of the property. As such, minor earthworks will be required.

C8.5 Buildings near Utilities / Easements

C8.5 seeks to ensure all buildings and structures must be located and designed so they do not obstruct access to, or impact on the safe operation of, existing or proposed utilities such as sewer, stormwater, water, electricity, gas, and telecommunications (whether they are above ground or under-ground).

The proposed development is consistent with the relevant acceptable solutions.

There are no known utilities in the vicinity of the proposed *Dwelling*, shed and swimming pool. However, it is noted that there is an existing power line located within 5m of the existing uninhabited dwelling and as such should the building be restored then the location of the existing line will need to be relocated.

A notation is provided to the draft conditions of consent requiring consent to be obtained prior to any renovation works to the existing uninhabited and dilapidated dwelling and that any utility service must be relocated at the applicant's expense if required.

C8.6 Connection to Utilities

C8.6 seeks to ensure that new developments are appropriately serviced (the type or level of service depending on service availability and cost-effectiveness to connect), and to require development to connect to and support existing utility infrastructure in accordance with Council's *Guidelines for Engineering Works* (as amended).

As previously addressed under the heading *Clause 6.8 Essential services*:

- The development includes a 100,000 L rainwater tank;
- An effluent management report was approved as part of the original Development Application. An amended report is required to be submitted prior to the issue of a Section 68 Application.
- Electricity is available to the subject property;
- Council's Infrastructure Services Department has recommended specific conditions of consent regarding access to the subject property.

C8.7 Siting & Visibility of Utilities

C8.7 seeks to minimise the visual impact of any new utilities, connections, or associated structures if visible from public areas.

A condition of consent has been recommended requiring that all utilities must be located underground.

C8.8 Water Tanks

C8.8 seeks to ensure that dwellings have sufficient potable water to cater for the number of people / likely consumption and any ancillary uses.

As previously noted, the proposed development includes a 100,000L rainwater tank.

C8.9 On-Site Sewage Management

C8.9 seeks ensure (where reticulated / centralised sewage management systems are not available) appropriate on-site systems will be suitably sized and able to operate on the lot without impacting on development on the subject lot, neighbouring lots or surface or ground water systems, and don't require excessive vegetation removal.

An effluent management report was approved as part of the original Development Application. An amended report is required to be submitted prior to the issue of a Section 68 Application.

C8.10 Re-use of Water

C8.10 identifies that re-use of water is encouraged but must be treated to the relevant NSW standards to ensure safety and environmental health.
Not applicable.

C8.11 Solid Waste Management

C8.11 seeks to ensure that all new development has an appropriate solid waste management system to protect the environment.

It is recommended that a condition of consent be applied requiring that the subject property be serviced by Council's Red and Yellow bin service, unless the property cannot be accessed.

C8.12 Letterboxes

C8.12 seeks to ensure that letterboxes are provided for new dwellings.
It is recommended that a condition of consent be applied requiring that a letterbox be provided prior to occupation.

The letterbox must be located where it is easily visible from the road and accessible for Australia Post employees and be clearly marked with the correct house number.

C8.13 Street Numbering

C8.13 seeks to ensure that street numbers are provided for new buildings on vacant lots or new lots.

It is recommended that a condition of consent be applied requiring that appropriate street numbering is provided and clearly visible.

Section 4.15(1)(a)(iia) Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

Not applicable.

Section 4.15(1)(a)(iv) The Regulations

- **In the case of a development application for the demolition of a building, the provisions of AS 2601 (Clause 92)**
Not applicable.
- **In the case of a development application for the carrying out of development on land that is subject to a subdivision order made under Schedule 7 to the Act, the provisions of that order and of any development plan prepared for the land by a relevant authority under that Schedule (Clause 92)**
Not applicable.

- **Fire safety and other considerations (Clause 93)**
Not applicable.
- **Buildings to be Upgraded (Clause 94)**
Not applicable.
- **BASIX Commitments (Clause 97A)**
Not applicable.

Section 4.15(1)(b) The likely impacts of the development, including environmental impacts both the natural and built environments, and social and economic impacts in the locality

The likely impacts of the proposed development have been addressed in the body of this report.

Based on this assessment, it is considered that the proposed development is unlikely to have a significant or detrimental impact, subject to meeting the recommended conditions of consent.

Section 4.15(1)(c) The suitability of the site for the development

The foregoing assessment demonstrates that the subject property is suitable for the proposed development, subject to meeting the recommended conditions of consent.

In particular, it is noted that specific conditions of consent have been applied to ensure appropriate legal and practical access is provided to the development site.

Section 4.15(1)(d) Any submissions made in accordance with this Act or the regulations

In accordance with the Blayney Community Participation Plan the proposed development was notified to the adjoining land owners.

Two submissions were received, in summary the submissions outlined the following:

Submission 1

- The landowners object to the proposed development.
- The unnamed road utilised as the proposed access to the site is a Crown Road that is currently not gazetted as a public road and not maintained by Council.
- Works have been undertaken on the road including tree removal without consent.
- Concerns relating to safety issues associated to the intersection of Errowanbang Road and the unnamed road.
- Request's traffic calming devices to reduce the speed on both approaches to the intersection. It is proposed that the speed limit be reduced to 80kph along Errowanbang road from the intersection with Tallwood Road and Wattersons Lane.

Submission 2:

- The landowners object to the proposed development;
- The submission requests that as condition of DA approval the applicant a buffer of tall screening along their property's northern boundary.

The relevant matters have been addressed under the heading *Clause 6.8 Essential Services and C4.2 Building Siting and Buffers*.

Section 4.15(1)(e) The public interest

The proposed Section 4.55 Modification for the construction of a dwelling, shed and swimming pool are considered to be of minor interest to the wider public due to the localised nature of potential impacts. The proposal is not inconsistent with any relevant policy statements, planning studies, guidelines etc that have not been directly considered in this assessment.

Summary / Conclusion

The proposal is permissible with consent of Council. The proposed development complies with the relevant aims, objectives and provisions of BLEP 2012. A Section 4.15 assessment of the development indicates that the development is acceptable in this instance.

Attached is a draft Notice of Decision outlining conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

Section 4.55(2) Other Modifications

(2) A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if—

- (a) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all), and*

The development is considered to be substantially the same development.

- (b) it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 4.8) in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent, and*

Not applicable to this development.

- (c) it has notified the application in accordance with—*

- (i) the regulations, if the regulations so require, or*
- (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*

The development has been notified, as the original development application was notified and submissions received.

(d) *it has considered any submissions made concerning the proposed modification within the period prescribed by the regulations or provided by the development control plan, as the case may be.*

The submissions received have been considered as outlined in the report.

Summary / Conclusion

The proposal is permissible with the consent of Council. The proposed development complies with the relevant aims, objectives and provisions of BLEP 2012. A Section 4.15 and 4.55 assessment of the development indicates that the development is acceptable in this instance.

Risk/Policy/Legislation Considerations:

The proposal is permissible with consent of Council. The proposed development complies with the relevant aims, objectives and provisions of BLEP 2012 and Blayney DCP 2018. A Section 4.15 assessment of the development indicates that the development is acceptable in this instance.

Attached is a draft Notice of Decision outlining conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

Budget Implications:

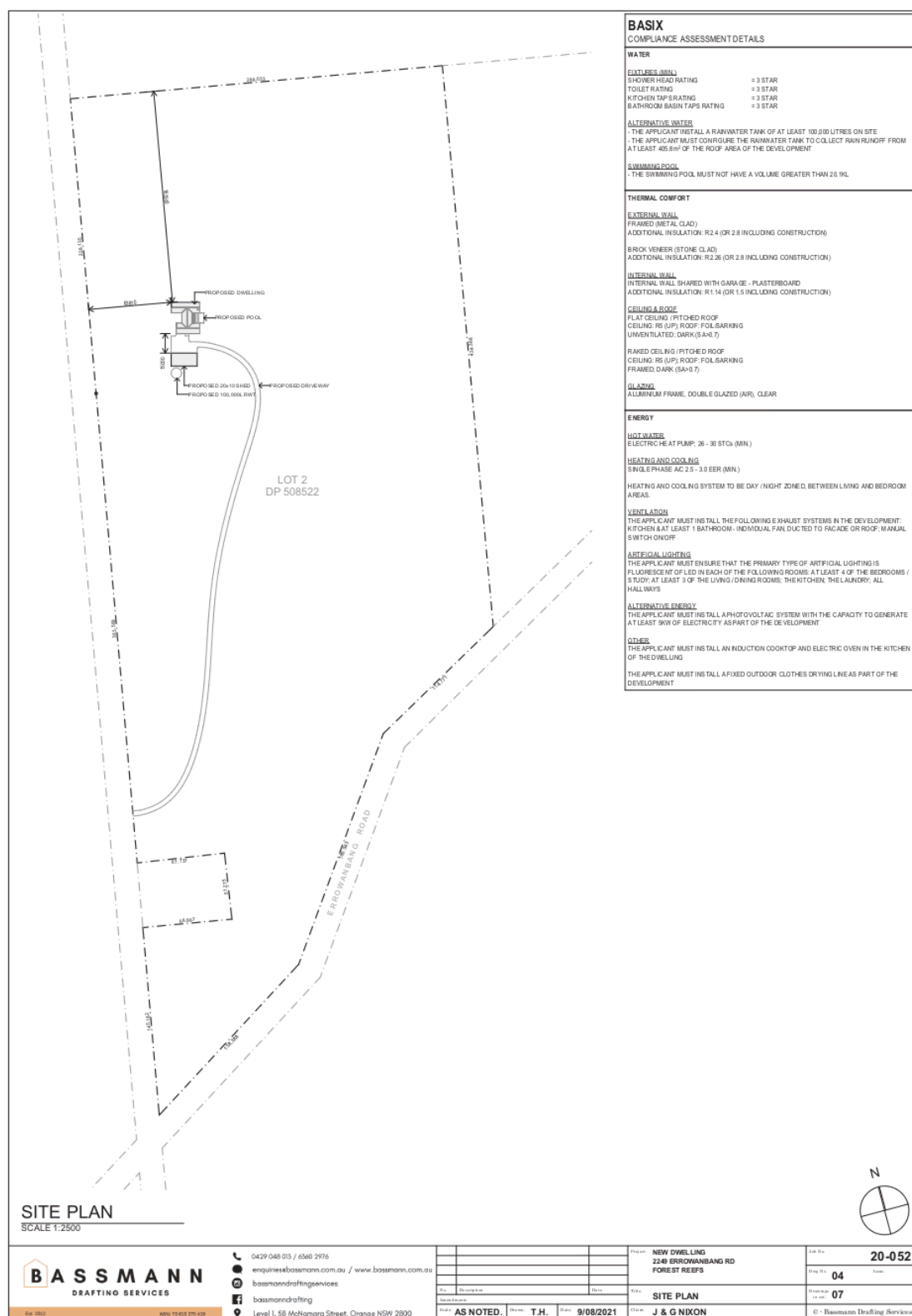
Nil

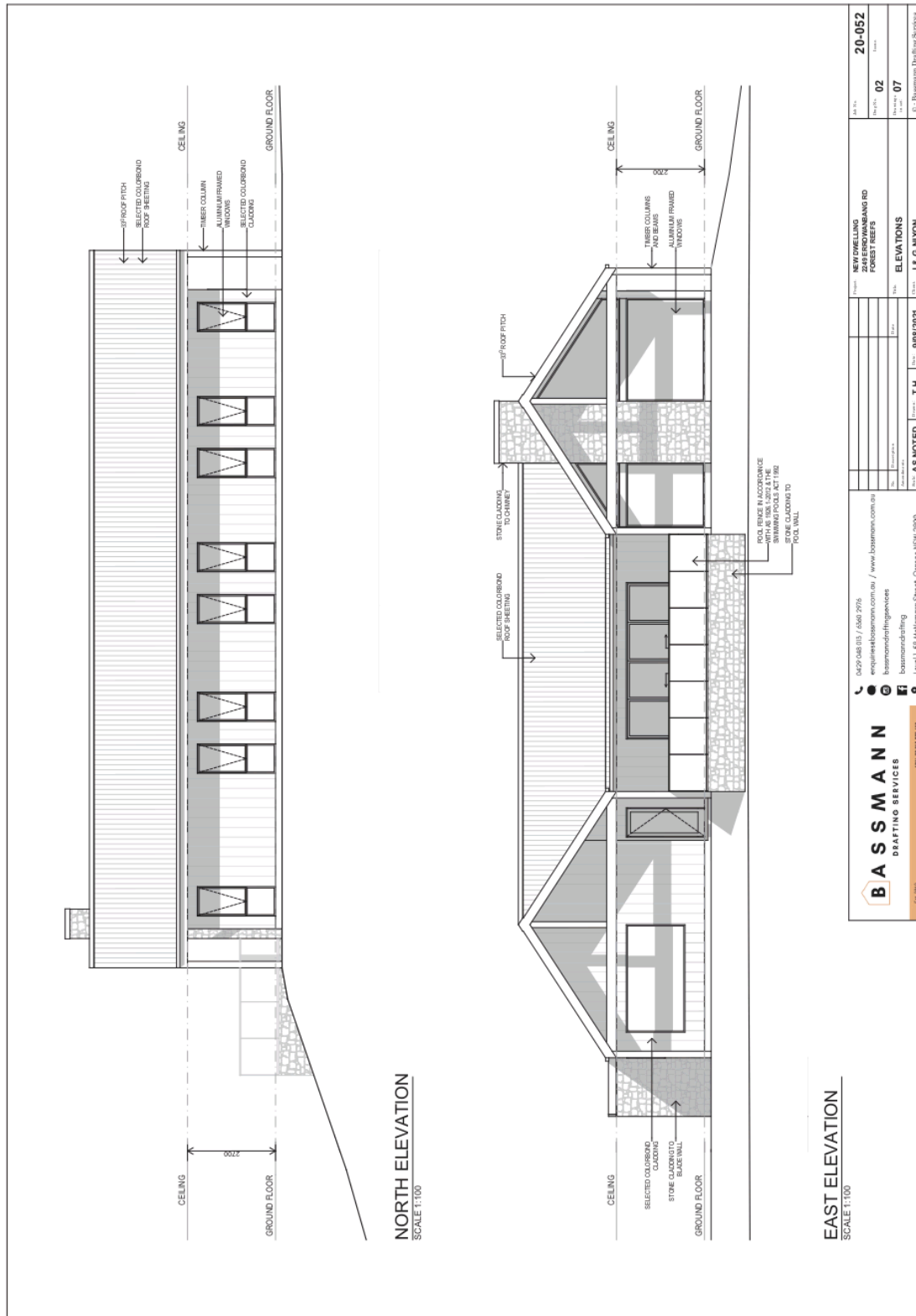
Enclosures (following report)

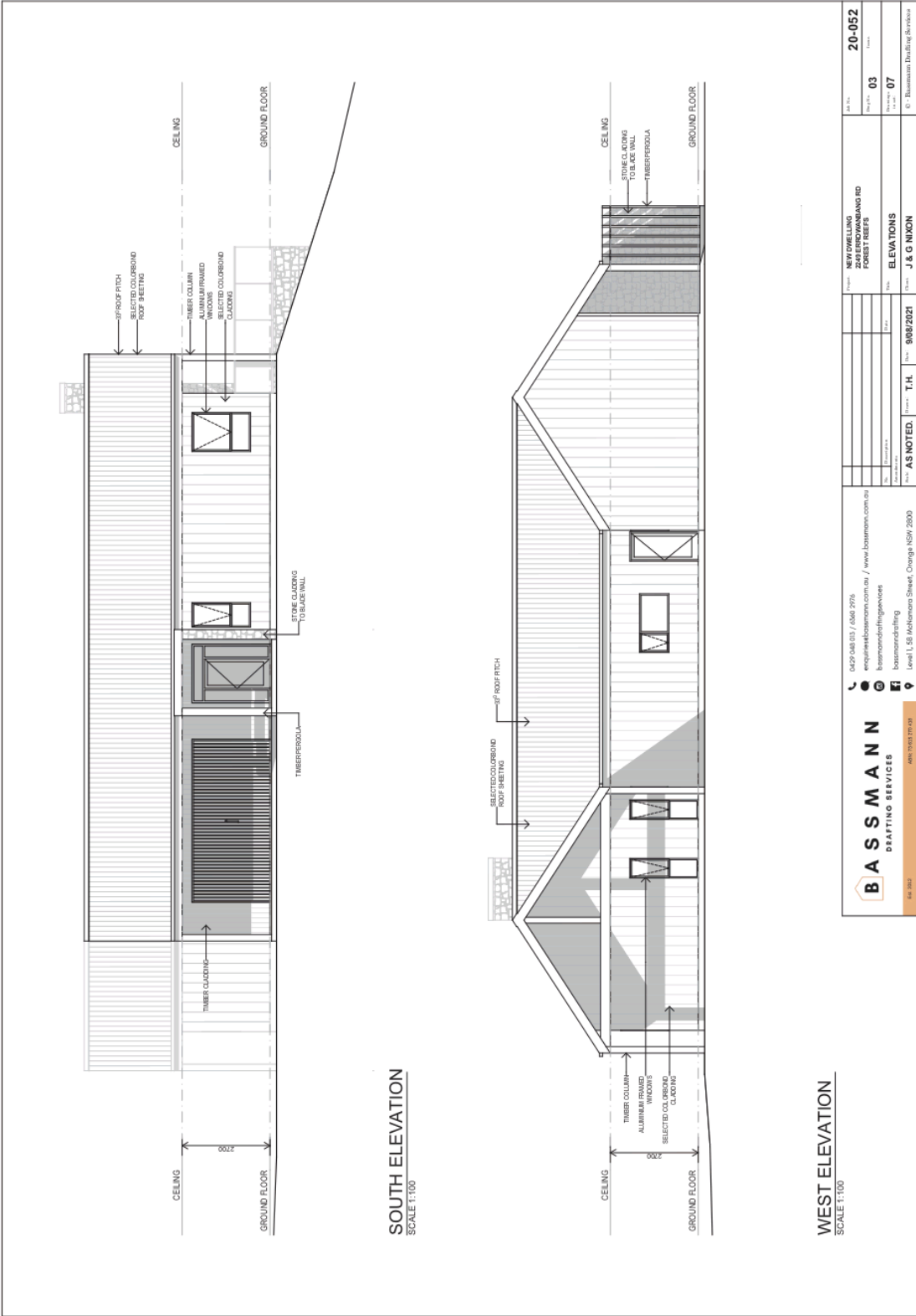
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|---|--------------------------------|----------|
| 1 | Plans | 3 Pages |
| 2 | Proposed Conditions of Consent | 10 Pages |

Attachments (separate document)

- | | | |
|---|--|----------|
| 3 | Submission
<i>This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.</i> | 1 Page |
| 4 | Submission
<i>This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.</i> | 18 Pages |
| 5 | Submission
<i>This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.</i> | 1 Page |







**Schedule A
Conditions of Consent**

CONDITIONS ISSUED WITH DEVELOPMENT APPLICATION No. 118/2017/1

Draft Conditions of Consent

Reasons for Conditions

Statutory and legislative requirement and public interest.

Approved Plans

DEVELOPMENT IN ACCORDANCE WITH APPROVED PLANS & DOCUMENTATION

1. Development is to take place in accordance with:

Plan/Doc No.	Plan/Doc Title	Prepared by	Issue	Date
-	Statement of Environmental Effects	Bassman Drafting Services	-	24.08.2021
20-052	Architectural Plans	Bassman Drafting Services	01	4.11.2021
1229401S	BASIX	Bassman Drafting Services	-	24.08.2021

as amended in accordance with any conditions of this consent.

NOTE: Any modifications to the proposal shall be the subject of an application under Section 4.55 of the Environmental Planning and Assessment Act, 1979.

Prescribed Conditions

BUILDING CODE OF AUSTRALIA

2. The building work must be carried out in accordance with the requirements of the Building Code of Australia. A reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant construction certificate is made.

IDENTIFICATION OF SITE

3. The developer is to provide a clearly visible sign to the site stating:

- a) Unauthorised entry to the worksite is prohibited;
- b) Street number or lot number;
- c) Principal contractor's name and licence number; or owner builders permit number;
- d) Principal contractor's contact telephone number/after-hours number;
- e) Identification of Principal Certifying Authority, together with name, address & telephone number.

Note: Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out.

HOME BUILDING ACT

4. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the Council) has given the Council written notice of the following information:
 - a) in the case of work for which a principal contractor is required to be appointed:
 1. The name of the licence number of the principal contractor, and
 2. The name of the insurer by which the work is insured under Part 6 of that Act,
 - b) in the case of work to be done by an owner-builder:
 1. The name of the owner-builder, and
 2. The name of the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information under this condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the Council) has given the Council written notice of the updated information.

Prior to Issue of a Construction Certificate

Section 68 Approval

5. An on-site waste management system is to be installed, operated and maintained on the land and the premises connected thereto, in accordance with the provisions of the Local Government (Approvals) Regulation made under the Local Government Act 1993. A Section 68 *Application to install an on-site waste management system* must be submitted to and approved by Council prior to the issuing of the Construction Certificate in relation to the building.

CONSTRUCTION CERTIFICATE APPROVAL

6. Prior to the commencement of works on site Construction Certificate approval is required in accordance with Part 6 of the Environmental Planning and Assessment Act, 1979.

ENGINEERING PLANS

7. The applicant is to submit three (3) copies of building works plans, engineering plans and specifications demonstrating compliance with the Building Code of Australia (Volume2) for the proposed storage shed and swimming pool.

ENGINEERING PLANS

8. The applicant is to submit three (3) copies of engineering plans, specifications and calculations in relation to Condition(s) 9, 10, 11, 30, and 31. Further, the works are to comply with *WBC Guidelines for Engineering Works*.

TRAFFIC AND PEDESTRIAN MANAGEMENT PLAN

9. The applicant is to prepare and implement a Traffic Management Plan that provides necessary direction to traffic or pedestrian movement through or past the

work site. The Traffic Management Plan is to be prepared by a suitably qualified person in accordance with the provisions of the relevant Australian Standards and is to be submitted to Council for approval PRIOR to its implementation.

SOIL & WATER MANAGEMENT PLAN

10. The developer is to submit a soil and water management plan for the site in accordance with *WBC Guidelines for Engineering Work*.

No building, engineering, or excavation work, or topsoil stripping or vegetation removal, is to be carried out in relation to this development until such time as the plan has been approved by Council and the measures detailed in the plan are in place prior to works commencing.

The measures detailed in the plan are to remain in place until all landscaping is completed.

Optional note 1:

The provision of a table on the works as executed plan which details: the distance from the centre of the downstream manhole/pit to each sideline, house connection, and dead end; the depths to invert; and the length of such sidelines.

Optional note 2:

The provision of information on the works executed plan which details: road levels, road crossfalls & longitudinal grades

DESIGN NEW ROAD TO ENGINEERING STANDARD

11. Unnamed Road is to be designed in accordance with *WBC Guidelines for Engineering Works* as a rural residential road. The road is to extend from the edge of the carriageway of Errowanbang Rd to the proposed property access. This road is to be a minimum of 6m wide and is to be appropriately formed and contain suitable measures for the prevention of soil erosion, including table drains and piped culverts where necessary.

Prior to Works Commencing

BUILDERS SIGN

12. Provide a clearly visible sign to the site stating:
- Unauthorised entry is prohibited;
 - Builders name and licence number; or owner builders permit number;
 - Street number or lot number;
 - Contact telephone number/after hours number;
 - Identification of Principal Certifying Authority.

COMMENCEMENT OF WORK & APPOINTMENT OF PCA

13. The applicant is to submit to Council, at least two (2) days prior to the commencement of any works, a notice of commencement of building or subdivision works and Appointment of Principal Certifying Authority (PCA).

NOTICE OF PLUMBING WORKS

14. Prior to the commencement of plumbing and drainage works the responsible plumbing contractor is to submit to Council a "Notice of Works" under the Plumbing and Drainage Act 2011.

SEDIMENTATION AND EROSION CONTROL

15. Prior to the commencement of works, the applicant shall install and maintain adequate sediment and soil erosion controls in accordance with *WBC Guidelines for Engineering Works*. <http://www.blayney.nsw.gov.au>

CONSTRUCTION CERTIFICATE – ENGINEERING WORKS

16. The applicant is to obtain a Construction Certificate from Council, for the engineering work required by conditions 9, 10, 11, 30, and 31. The Construction Certificate is to be obtained prior to works commencing for the works associated with conditions 9, 10, 11, 30, and 31. Design shall be in accordance with *WBC Guidelines for Engineering Works*.

Note: Where Council is the Certifying Authority in relation to engineering works fees will be payable in accordance with Council's Revenue Policy.

PUBLIC LIABILITY INSURANCE

17. Prior to the commencement of any works on Council or Roads and Maritime Services (RMS) controlled land including a public road, the applicant is to affect Public Liability Insurance to the minimum amount of \$20 million. This insurance is to note Council's interest and is to remain current for at least the period from the issue of the Construction Certificate until the issue of a Compliance Certificate or final inspection report for the works. Documentary evidence of the currency of the cover is to be provided to Council prior to the commencement of works within the road reserve.

During Construction

HOURS FOR CONSTRUCTION OR DEMOLITION

18. Noise generating construction activities are to be restricted to the hours of:-
- Monday to Friday 7am to 6pm
 - Saturday 8am to 5pm
 - Sundays and Public Holidays Nil

RUBBISH AND DEBRIS

19. All rubbish and debris associated with the development, including that which can be windblown, must be contained on site in a suitable container at all times. The container shall be erected on the development site prior to work commencing. Materials, sheds or machinery to be used in association with the development must be stored and stacked wholly within the worksite unless otherwise approved by Council.

Note 1: No rubbish or debris associated with the development will be placed or permitted to be placed on any adjoining public reserve, footway or road.

Note 2: Offenders are liable for prosecution without further warning.

Note 3: There shall be no burning of waste material, felled trees or other material on the site.

EXCAVATION AND BACKFILLING

20. All excavation and backfilling associated with the erection of the building must:

- a) be executed safely and in accordance with appropriate professional standards, and
- b) be properly guarded and protected to prevent them from being dangerous to life or property.

RELOCATION OF UTILITY SERVICES

- 21. The developer is to relocate any utility services if necessary, at the developer's cost.

TOILET FACILITIES

- 22. Toilet facilities must be available or provided at the work site before works begin and must be maintained until the works are completed at a ratio of one toilet, plus one additional toilet for every 20 persons employed at the site.

Each toilet must:

- i. be a standard flushing toilet connected to a public sewer, or
- ii. have an on-site effluent disposal system approved under the *Local Government Act 1993*, or
- iii. be a temporary chemical closet approved under the *Local Government Act 1993*.

BASIX CERTIFICATE

- 23. All the required commitments shown on BASIX Certificate and on the approved plans, are to be implemented prior to the issue of an Occupation Certificate.

FILLING

- 24. All filling imported onto the property must be Virgin Natural Earth Material (VNEM) with documentary evidence to this effect submitted to the PCA prior to the slab inspection.

CLADDING

- 25. All roof and wall finishes shall be comprised of low reflective surface materials which integrate with the surrounding rural landscape and do not detract from the rural amenity.

Note 1: Sheet metal shall be of factory prefinished (eg, colorbond or galvanised iron) type material.

Optional note 2: Zinalume will be not accepted.

CONNECTION TO ELECTRICITY

- 26. The dwelling must be connected to grid electricity.

ALL-WEATHER INTERNAL ROAD

- 27. A 4 metre wide all-weather 2WD vehicular access is to be constructed from the proposed shed to the property boundary. This access roadway is to be appropriately formed and contain suitable measures for the prevention of soil erosion, including mitre drains and piped culverts where necessary. All such works are to comply with *WBC Guidelines for Engineering Works*.

ROAD AND INTERALLOTMENT DRAINAGE

- 28. All road and inter allotment drainage is to be conveyed to a legal point of discharge,

ENGINEERING INSPECTIONS

29. The applicant is to arrange an inspection of the development/subdivision works by Council's Engineering Department, at the following stages of the development. This condition applies notwithstanding any private certification of the engineering works.

	COLUMN 1	COLUMN 2
A	Road Construction	<ul style="list-style-type: none"> * Following site regrading, and prior to installation of footway services; * Excavation and trimming of subgrade; * After compaction of sub-base; * After compaction of base * Subsoil Drainage; * Road pavement surfacing;
F	New Gate – Rural Crossing	<ul style="list-style-type: none"> * Prior to commencement of excavation works. * After compaction of base and prior to sealing * Road pavement surfacing
G	Erosion and Sediment Control	<ul style="list-style-type: none"> * Prior to the installation of erosion measures.
I	Road Openings	<ul style="list-style-type: none"> * Upon completion of works.

INTERSECTION IMPROVEMENTS

30. The intersection of Errowanbang Road and Unnamed Road is to be reconstructed, to include sealing of the unnamed road for a distance of 15 m from the edge of bitumen of Errowanbang Rd.

Works are to be carried out in accordance with the provisions of *WBC Guidelines for Engineering Works*. Full details of proposed works are to be submitted to and approved by Council prior to issue of the Construction Certificate.

NEW GATE – RURAL

31. An all-weather 2WD vehicular access is to be constructed the proposed allotment. Such access shall include:

- (a) a gate or stock grid set back a minimum distance of fifteen (15) metres from the edge of the public road.
- (b) a minimum 4.0 metre wide gravel footway crossing, extending from the edge of the bitumen seal on the public road to the entrance gate or stock grid.
- (c) a 150 mm thick 3.0 metre wide concrete dish drain or 450 mm minimum diameter reinforced concrete pipe culvert with headwalls, aligned with the table drain in the public road.

Note: Any new vehicular access points are to be located such that all RMS stopping sight distances are achieved.

ALL-WEATHER INTERNAL ROAD

32. A 4 metre wide all-weather 2WD vehicular access is to be constructed from the proposed residence to the property boundary. This access roadway is to be appropriately formed and contain suitable measures for the prevention of soil erosion, including mitre drains and piped culverts where necessary. All such works are to comply with *WBC Guidelines for Engineering Works*.

ROAD AND INTERALLOTMENT DRAINAGE

33. All road and inter allotment drainage is to be conveyed to a legal point of discharge in accordance with *WBC Guidelines for Engineering Works*.

RELOCATE UTILITY SERVICES

34. The developer is to relocate any utility services if required, at the developer's cost.

MAINTAIN ACCESS

35. For the duration of works, the developer shall maintain access to all/any lots affected by the construction of the proposed access road.

Swimming Pool Requirements

COMPLIANCE – SWIMMING POOL ACT

36. All work must be carried out and maintained so as to comply with the provisions of the Swimming Pool Act 1992 and Swimming Pools Amendment Act 2012 No. 77.

TEMPORARY BARRIER

37. Before filling, the swimming pool is to be enclosed and separated from the yard area by an approved fence having a minimum height of 1.2 metres provided with a child proof self-closing and self-locking gate in compliance with Australian Standard 1926.1.

ERECTION OF CHILD RESISTANT BARRIER

38. The provision of a child resistant barrier is required to surround the swimming pool at all times. Such a barrier must separate the swimming pool from any building on the allotment and from any place adjoining. The barrier is to be designed, constructed, installed and maintained in accordance with the Swimming Pools Act 1992, Swimming Pools Amendment Act 2012, Regulations and Australian Standard 1926.

Note 1: Adjoining fences may need to be repaired or replaced as necessary so that the fence complies.

Note 2: It may be required to trim, cut or remove vegetation close to the pool fencing that could provide a foothold and provide access to the pool enclosure.

RESUSCITATION NOTICE

39. A notice must be displayed in the immediate vicinity of the pool in accordance with Section 17 of the Swimming Pool Act 1992 showing details as required by Section 10 of the Swimming Pool Regulations 2008.

WASTE WATER DISCHARGE INTO ABSORPTION TRENCH

40. All wastewater from the pool filtration system is to be discharged to an absorption trench in accordance with the requirements of Australian Standard 3500 and the Plumbing Code of Australia.

Prior to Issue of Occupation Certificate

CONSOLIDATION

41. Prior to the issue of an Occupation Certificate Lot 2 DP508522 and Lot 352 DP750367 are to be consolidated into one allotment to achieve the requirements of Clause 4.2A(3)(e) of the Blayney Local Environmental Plan 2012.

A copy of the plan of consolidation is to be provided to Council demonstrating compliance with this condition.

PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

42. Prior to the issue of an Occupation Certificate, the licensed plumber shall submit to Council a Sewer Service Diagram and a Certificate of Compliance in accordance with the requirements of NSW Fair Trading.

OCCUPATION CERTIFICATE

43. Prior to the occupation or use of the building an Occupation Certificate is to be obtained, and where Council is not the PCA, a copy is to be submitted to Council.

GARBAGE BINS

44. Prior to issue of an Occupation Certificate evidence must be provided to Blayney Shire Council to confirm the provision of waste collection services in accordance with Policy 18C – Waste Collection Services.

LETTER BOXES

45. Prior to issue of an Occupation Certificate a letter box must be constructed. The letter box must be located where it is clearly visible from the road frontage and accessible to Australia Post employees. The letter box must be clearly marked with the correct house number.

STREET NUMBERING

46. Prior to issue of an Occupation Certificate the property must have an appropriate street number which is clearly visible from Forest reefs Road.

COMPLIANCE CERTIFICATE – ENGINEERING WORKS

47. The applicant is to obtain a Compliance Certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, as amended, **or inspection report** from either Council or an accredited certifying authority, certifying that the engineering work required by condition(s) 11, and 30 have been constructed in accordance with the approved plans and *WBC Guidelines for Engineering Works*.

Note: Where Council is the Certifying Authority in relation to engineering works fees will be payable in accordance with Council's Revenue Policy.

ROAD CONSTRUCTION BOND

48. The developer is to lodge a bond with Council equal to 5% of the total civil construction costs at practical completion, to be held by Council for a minimum period of twelve (12) months. The bond must be lodged with Council prior to the issue of the Occupation Certificate.

RURAL ADDRESS NUMBER

49. The rural address number must be displayed at the entrance of the property in a prominent position that is visible from the road, within fourteen (14) days of the number plate(s) being provided by Council.

ERECTION OF RURAL ADDRESS NUMBER(S)

50. The designated number plate(s) shall be obtained and erected in accordance with the *Specifications for Erection of Rural Address Numbers* as supplied by Council. Written notification is to be provided to Council indicating rural addressing number(s) has/have been erected. This letter is to be supplied to Council or Principal Certifying Authority PRIOR to the issue of a Subdivision/Occupation Certificate.

Note: These plates are available from Council at the fee specified in Council's Fees and Charges.

Ongoing Matters

APPROVED USE

The approved building must not be used for any other purpose other than the approved use ie a dwelling, storage shed & pool. Any proposed change of use shall only be permitted with the consent of Council.

POOL WATER QUALITY

The pool water is to be maintained in a sanitary condition and free from contamination at all times.

CONSTRUCTION OF PUBLIC ROAD

To minimise accesses from Errowanbang Rd, the applicant is to construct a Class 5 unsealed road along the currently unnamed crown road. This road is to extend from the intersection of Errowanbang Rd to the proposed access. This road will subsequently be assumed as a council road.

EXISTING UNINHABITED DWELLING

Consent is required to be obtained prior to any works commencing on the renovation and/or demolition of the existing uninhabited dwelling on the subject site.

ADVICE AND NOTES**Inspection Schedule**

The Principal Certifying Authority is required to ensure all work is carried out in accordance with the consent, Building Code of Australia (BCA), and relevant standards, which is done during inspections at nominated stages of the work. The "Inspection Schedule" lists the mandatory and other required inspections that must be

carried out by Blayney Shire Council during construction of the work. As the Principal Certifying Authority, Council must be contacted to undertake inspections of the various stages of construction as follows:

- a. Internal and external sanitary drainage.
- b. Slab/footing inspection when steel is laid prior to the pouring of concrete.
- c. Frame inspection
- d. Hot and cold water prior to internal lining.
- e. Waterproofing prior to tilling.
- f. Final/stormwater inspection at time of completion of all works.

Notice of Commencement

Notice of commencement of building works – The attached form needs to be completed and faxed or mailed to Council at least 2 days before any work commences on the site.

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

12) CONTRACT 6/2021 - DESIGN AND CONSTRUCTION BLAYNEY SHIRE BRIDGES (PORTION A)

This matter is considered to be confidential under Section 10A(2) (di) (dii) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature that would, if disclosed (ii) confer a commercial advantage on a competitor of the Council.